



**Meeting 642 Minutes
December 9, 2015**

Mayor Irvin T. "Butch" Callery called the December 9th, 2015 City of Villa Hills Council meeting #642 to order at 6:30 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. Greg Kilburn gave the prayer and Mayor Callery led the Pledge of Allegiance.

Those in attendance:

Mayor Butch Callery
G. Bruns
G. Kilburn
M. Koenig
S. Ringo
J. Vaden
G. Waugaman

Mary Ann Stewart, City Attorney
Craig T. Bohman, City Administrator/Clerk
Dave Whitacre, City Engineer
Chief of Police Bryan Allen
Buck Yelton, Public Works Director

A quorum was present.

City Attorney, Mary Ann Stewart read the special meeting notice; waiver of notice signed by all council members present.

A motion was made by Mr. Bruns, seconded by Mr. Waugaman to approve the minutes of meeting #641. With multiple members indicating abstentions, a roll call vote was taken with the results as follows:

Mr. Bruns	aye	Mr. Ringo	aye
Mr. Kilburn	abstain	Ms. Vaden	aye
Ms. Koenig	abstain	Mr. Waugaman	aye

Motion passed 4-0-2

The next item on the agenda was a presentation to Specialist Jim Wendeln on the occasion of his retirement. Mayor Callery thanked Specialist Wendeln for his years of service and presented him with a display box containing his badge and the Villa Hills Police department patch. Specialist Wendeln thanked the community for 14 years in Villa Hills and 34 years in law enforcement.

Mr. Bruns made the motion to approve **draft Municipal Order 2015-O** declaring Specialist Wendelns' badge and firearm surplus property, seconded by Mr. Waugaman. A voice vote was taken all in favor, the recorded vote as follows:

Mr. Bruns	aye	Mr. Ringo	aye
Mr. Kilburn	aye	Ms. Vaden	aye
Ms. Koenig	aye	Mr. Waugaman	aye

Motion carried 6-0. This will become Municipal Order 2015-14.

The next item on the agenda was an update on the Rigney Park Eagle Scout project.

Jake Darpel explained his Eagle Scout project at Rigney Park, conducted over the summer, which included painting the basketball court, installing landscaping, cleaning the retaining wall, repositioning picnic tables, and installing new benches. Mr. Darpel noted that donations from Mr. Bruns and the Garden Club helped bring the project in under budget. Mr. Darpel thanked Ms. Koenig, Mr. Bruns, Mr. Yelton, and City Council for their help on the project. Mayor Callery thanked Mr. Darpel. Ms. Koenig informed Council that Mr. Darpel did receive an Eagle Scout badge for the project.

The next item on the agenda was legislation.

Legislation:

- **Second Reading and approval of draft Ordinance 2015-P**
Amending section 110.02 of the Villa Hills Code of Ordinances to reduce the occupational license fee on insurance companies from 10% to 5%. Motion to approve made by Mr Kilburn, seconded by Ms. Koenig. A roll call vote was taken as follows:

Mr. Bruns	aye	Mr. Ringo	aye
Mr. Kilburn	aye	Ms. Vaden	aye
Ms. Koenig	aye	Mr. Waugaman	aye

Motion carried 6-0. This will become Ordinance 2015-16

- **Second Reading and approval of draft Ordinance 2015-J** (as amended)
Approving a 6.7 cents per \$100 valuation special ad valorem road tax on all real property in the city of Villa Hills, restricting the uses of revenue generated by the special ad valorem road tax and other conditions, and repealing ordinances 2013-3 and 2014-9. Motion to approve made by Ms. Koenig, seconded by Mr. Kilburn. A roll call vote was taken as follows:

Mr. Bruns	aye	Mr. Ringo	aye
Mr. Kilburn	aye	Ms. Vaden	aye
Ms. Koenig	aye	Mr. Waugaman	aye

Motion carried 6-0. This will become Ordinance 2015-15.

- **Discussion and consideration of draft Municipal Order 2015-P**
 Declaring Surplus Property – Police Department. Motion to approve made by Mr. Bruns, seconded by Ms. Koenig. A roll call vote was taken as follows:

Mr. Bruns	aye	Mr. Ringo	aye
Mr. Kilburn	aye	Ms. Vaden	aye
Ms. Koenig	aye	Mr. Waugaman	aye

Motion carried 6-0. This will become Municipal Order 2015-15.

- **Discussion and consideration of draft Resolution 2015-S**
 Accepting the bid of JPS Constructions in the amount of \$214,312.30 for the Valley Trails /Brookville Court Concrete Replacement project. Mr. Ringo inquired about how many panels the city was purchasing. Mr. Whitacre clarified that this bid concerned the full depth replacement of sections of Valley Trails and Brookville. Mr. Bruns inquired about under drains and Mr. Whitacre reported that they would be installed in certain portions of the project area. Additional discussion followed. Motion to approve made by Mr. Kilburn, seconded by Ms. Koenig. A roll call vote was taken as follows:

Mr. Bruns	aye	Mr. Ringo	aye
Mr. Kilburn	aye	Ms. Vaden	aye
Ms. Koenig	aye	Mr. Waugaman	aye

Motion carried 6-0. This will become Resolution 2015-19.

The next item on the agenda was committee reports

Committee Reports:

Police:

- Chief Allen gave the monthly police report. He noted that there has been light activity in the past month. The department closed some cases, several with arrests.
- Chief Allen reminded the public about theft of packages during the holiday and gave tips on how to protect credit card and debit card information.
- Chief Allen announced that the department received the 2015 silver award for community traffic safety from the state. This is the 10th or 11th year in a row that the city received this award at various levels.
- Chief Allen reported that the body cameras are in. Software is still being setup. Cameras will be tested first and fully deployed early next year.
- Ms. Vaden said Ohio is discussing body camera regulations and asked if Kentucky is doing the same. Discussion followed. Chief Allen anticipates Kentucky will eventually have statewide mandatory wear policy, but noted funding is an issue to avoid unfunded mandates. Ms. Vaden followed-up about open records. Chief Allen responded that court cases will force policies to be changed several times over the next few years. Mr. Waugaman noted most states will wait for a few cases to make it through the system before acting. Ms. Stewart discussed the

open records exception for investigations and noted that Ohio open records laws are far more restrictive than Kentucky law.

- Mr. Kilburn commented about prosecuting those that file false reports against police officers if the video shows that the police officer acted appropriately. He stated that he expects body worn video will be mandatory within 5 years.
- Chief Allen informed the Mayor and council that the annual Shop with a Police Officer and Firefighter event had been held that evening and it was a great event.

Safety:

- Mr. Bruns gave the Safety committee report.
- Mr. Bruns reported that the committee looked at the new cameras.
- Mr. Bruns reiterated to the public to lock doors, hide packages, and be alert when warming up vehicles. He thanked the police and residents for being more diligent as indicated by the reduction in break-ins.
- Mr. Bruns noted that the children participating in the Shop with a Police Officer and firefighter should be meeting Santa Claus at this point in the event. Ms. Koenig inquired regarding the number of participating children this year. Mr. Bruns stated 15.

City Engineer:

- Mr. Whitacre reported that prices for concrete are going up because material prices are up. He reviewed the bids for the concrete work on Valley Trails/ Brookville to highlight the price change.

Public Works:

- Mr. Kilburn gave the public works committee report.
- Mr. Kilburn reported \$60,000 on hand but finances not complete.
- Mr. Kilburn noted that the committee discussed what projects would be included in a required three year spend-down of bond proceeds.
- Mr. Kilburn asked Mr. Whitaker, Mr. Bohman and Mr. Yelton to review the topographical maps and identify potential locations for a salt garage.
- Mr. Kilburn informed the Mayor and Council that the committee also discussed the merits of an additional structure at the administration office for city records.
- Mr. Kilburn announced the next Public works Committee meeting would be held January 13, 2016 at 1 p.m. at 720 Rogers road.
- Mr. Kilburn thanked Ms. Koenig, the Mayor, staff and the residents for their support and work on road issues. He stated that this past year has been the most enjoyable year of service on Council he has ever had.
- Mr. Yelton praised the Public Work staff for getting the vehicles ready for plowing and installing straps on the Rogers Road bridge without supervision while he was taking time off.
- Mr. Yelton reported that Riegler was conducting crack sealing across the city and that the list had been devised so that the work was spread throughout the city. He noted that the work was approaching the \$15,000 bid limit and the work would be reviewed prior to full payment.
- Mr. Yelton stated that the department staff worked with the Recreation Committee to install 300 feet of 4" drain tile and a drop inlet box at the Villa sports complex to address drainage issues. He noted that the next project would be to install fencing purchased by the school. Mr. Yelton gave credit to Mr. Ringo

for working with Villa Madonna Academy to share the projects at the complex. He also noted that the posts for the Batting Cage have been replaced.

- Mr. Yelton praised the work of the Water District for an excellent job installing water meter on the new Niewahner greenspace. He noted that he could not tell that the ground had been disturbed.

Events and Beautification:

- Ms. Koenig gave the committee report.
- Ms. Koenig reported that the annual Christmas in the Park went incredibly well. She thanked Rhonda Laws, Charlie and Jean Stoltz, Rachel Mulligan, Karen Barrows, the Public Works staff, Chief Allen and the police department, John Lomax, Mr. and Mrs. Claus, elves Tayia Sanders and Mallory Clapp, Home Depot for bringing and teaching the craft, the vocal jazz ensemble from Turkeyfoot middle school, the kindergarten class from Rainbow childcare, students from Villa Madonna Academy, and Michaela Kramer. Ms. Koenig thanked everyone who decorated their home for the trolley ride noting that 805 Rosewood won again this year. She also thanked Crescent Springs for sharing the event and stated that their staff was great to work with. Ms. Koenig explained that \$269.00 had been collected as donations at the concessions stand instead of charging for food. The proceeds would benefit for needy families selected by the joint Christmas at the Park Committee.
- Ms. Koenig informed the public that the next event will be a Family Movie Night at River Ridge in February 5th and will be held in conjunction with the river ridge PTA. She noted that the event will be limited to 350 people.

Finance:

- Mr. Waugaman noted that the committee has not met yet.
- Mr. Waugaman reported that the next two finance committee meetings would be held December 14, 2015 and January 18, 2016.
- Ms. Vaden requested that the finance review the bond options presented at the November meeting and report back to council their opinion of the best option. Mr. Waugaman responded that the committee will review the options once more detailed information from Ross Sinclair is received.

Administration:

- Ms. Vaden reported that 96.7% taxes had been collected as of December 2nd.
- Ms. Vaden brought Council's attention to the Vacant Properties Commission minutes included in the packet.
- Ms. Vaden reported that Rumpke will be mailing out a notice regarding how to obtain a recycling cart next week.
- Ms. Vaden announced the next Administration Committee meeting would be January 6, 2016 at 6:30 at 720 Rogers Road.

Recreation:

- Mr. Ringo noted that the committee has not met yet. He noted that the annual field selection night would be held Dec. 10th and noted that emails went out to all known coaches and asked that those who know other coaches that might be interested in participating to let them know.

- Mr. Ringo thanked Public Works for all their work at Villa to address a lot of problems at the complex. He noted that the posts had warped and the drainage project would help the groundskeeper maintain the fields easier.
- Mr. Ringo noted that the partnerships between Villa Madonna, the Villa Hills Soccer Club and the city continues with the purchasing of 200 feet of fencing and all the materials by the other organizations and Public Works will install the fencing saving all parties in the process.
- Mr. Ringo announced that the city has found a vendor to provide concessions at Villa for the coming year.

Fire Authority:

- Mr. Ringo reported that the Fire Authority has not met yet
- Next meeting is December 14 at 6:30 p.m. at the Firehouse.
- Mr. Bruns noted that some fire hydrant replacements had occurred on Rogers and Lakeshore.

City Attorney:

- Ms. Stewart reserved report for executive session.

City Administrator/Clerk:

- Mr. Bohman gave tax collection update. City now up to 97.3% collected with \$47,852 of taxes still outstanding. He urged taxpayers with delinquent taxes to contact the city building to make payment arrangements.

Mayor's Report:

- Mayor Callery thanked Council for work and support. He noted that it was a very productive year. He noted the camaraderie on Council and hoped it continued into the new year. Mayor Callery also thanked residents for their support. He wished everyone a Merry Christmas.

Old Business/New Business:

Old Business:

- Mr. Bohman said no change on the status of the parking or encroachment ordinances.

New Business:

- There was no new business.

General Announcements

- Mr. Waugaman wished everyone a Merry Christmas and then presented Chief Allen with a \$500 check from the St. Joseph Holy Name Society for the "Shop with a Police Officer and Firefighter" holiday gift program.
- Ms. Vaden stated she learned a lot in the past year and appreciates everyone patience as she learned, and continues to learn the ropes. Mayor Callery said that Ms. Vaden was doing a good job.
- Mr. Ringo commented that in 11 years of serving on Council, this year has been a great year. He appreciated the cooperation and noted that this is the most he has seen any Council accomplish in one year.

- Ms. Koenig wished everyone a Merry Christmas and hope everyone has a good New Year.
- Mr. Kilburn thanked the Mayor, Mr. Bohman, Ms. Stewart, Mr. Yelton, Mr. Whitacre, Council and citizens for their support. He noted that the Council kept their word to the public and reiterated that the past year has been the most enjoyable year he has ever served on Council and wished everyone a very Merry Christmas.
- Mr. Bruns wished everyone a happy and safe holiday.
- No members of the public asked to address the mayor and Council.

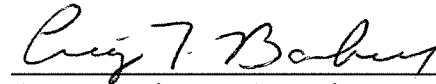
With there being no further items on the agenda, a motion was made by Mr. Kilburn and seconded by Mr. Waugaman to go into executive session at 7:20 p.m.

Motion to leave executive session was made by Mr. Kilburn and seconded by Mr. Bruns at 9:11 p.m.

With there being no further business or discussion, Mr. Kilburn made a motion to adjourn, seconded by Mr. Bruns. Motion carried by voice vote, all in favor.

Time of adjournment was 9:12 p.m.

Respectfully submitted,



Craig T. Bohman, City Administrator/Clerk



Irvin T. "Butch" Callery, Mayor