



**Meeting 659 Minutes
May 17, 2017**

Mayor Irvin T. "Butch" Callery called the May 17, 2017 City of Villa Hills Council meeting #659 to order at 6:30 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. Mayor Callery gave the prayer and led the Pledge of Allegiance. Mayor Callery directed Deputy Clerk Lipson to take the roll.

Those in attendance:

Mayor Butch Callery
G. Bruns
M. Koenig
S. Ringo
G. Waugaman

Mary Ann Stewart, City Attorney
Jennifer Lipson, Deputy Clerk/Finance Clerk
Chief of Police, Bryan Allen
Buck Yelton, Public Works Director
Dave Whitaker, City Engineer

A quorum was present.

The next item on the agenda was the approval of the minutes of meeting #658. Motion made by Mr. Bruns, seconded by Mr. Waugaman to approve. A voice vote was taken—all in favor.

Legislation:

- City Attorney Mary Ann Stewart Read **Draft Municipal Order 2017-I**, A Municipal Order Approving the Re-Appointment of Stephen Venard to the Kenton County Joint Enforcement Board. Motion by Mr. Waugaman, seconded by Mr. Ringo to approve. A voice vote was taken – all in favor.

This will become Municipal Order 2017-9

- Ms. Stewart Read **Draft Municipal Order 2017-J**, A Municipal Order Authorizing the Mayor to enter into an Agreement with Planning and Development Services, Inc. for Unified "One Stop Shop" Service Level/Cost Sharing. Motion by Mr. Bruns, seconded by Mr. Ringo to approve. A voice vote was taken – all in favor.

This will become Municipal Order 2017-10

- Ms. Stewart Read **Draft Municipal Order 2017-K**, A Municipal Order Amending the Rules and Regulation for the Villa Hills Police Department by Updating the Promotions Policy. Motion by Mr. Bruns, seconded by Mr. Waugaman to approve. A voice vote was taken – all in favor.

This will become Municipal Order 2017-11

- Ms. Stewart Read **Draft Municipal Order 2017-L**, A Municipal Order of the City of Villa Hills, Kenton County, Kentucky Authorizing an Application to the Kenton County Planning Commission for Amending Section 9.24 of the Villa Hills Zoning Code to Change the Time that the Storage and/or Parking of Trailers, Recreational Vehicles, Campers, Boats, or other Such Type of Equipment is Permissible in the driveway. The time will be from April 1 through November 1 each year. Motion by Ms. Koenig, seconded by Mr. Ringo to approve. A voice vote was taken – all in favor.

This will become Municipal Order 2017-12

- There were no comments from Council.

Committee Reports:

Police:

- Chief Allen presented the monthly police report. He reported that a little busier than normal. Open case to closed/solved rate is up to 92%. 6 total crimes. Had an arsonist on High Knoll Court, it was solved and man is in jail at this time. Theft of Identity case that IRS took over. One sex offense case, but refusal to prosecute on that. Chief Allen stated that 21 hours of overtime was used in the previous month and 28 calls were made outside the city. He noted that 14 training hours were received by officers.
- Mr. Bruns commended the Police department on doing a great job on the investigation and arrest on the arson case.
- Sean Dooley is out of academy. He will be riding with Covington for a few weeks and will be back here after that and out on his own by August.
- Speed sign – positive comments and positive outcomes from the speed sign
- Promotions exam – all 3 officers did well. Matt Hall will be promoted at the next meeting on June 21st. Congratulations to Matt Hall.

Safety:

- Mr. Bruns gave the safety committee report. He noted that he was not at the meeting. The committee reviewed the Chief's monthly report, the traffic (speed) sign has had a positive response from citizens and is having a positive effect on traffic. Plans to get a couple more of the signs. Discussed the changes that were adopted for the promotion process and recommended that it be voted on and approved. Discussion about maybe changing the police officer's hours to 12 hour shifts, didn't sound positive from the committee. Chief discussed other policy changes and new program from the County called CodeRED. Informed about Sean Dooley graduating, and at that time the final phase of the promotional process. Discussion about bus accident that happened on Amsterdam. Safety Night will be Wednesday, August 2, 2017 from 6:00 – 8:30 p.m. at Tom Braun Park.
- Chief discussed CodeRED – Boone, Kenton and Campbell County Communications bought a total system like a reverse 911 system. CodeRED also gives control to local agencies, so it can be used for various local emergencies. It can be used to notify in case of Snow Emergencies, crimes in an area, street

closures, school emergencies and anything similar. It will send message to Home phone, cell phone, email and it is free of charge. Chief can draw a circle around an area and it will tell him the number of phones in that area that are signed up. Chief will be attending training on Tuesday. Already on Police Department and City Facebook. Will be added to the City's website, just click link to sign up.

- Ms. Koenig inquired about the Cincinnati Police Radios and if it is what we are looking at for the radio upgrades. Ms. Stewart explained that they are the same radio, but a different system. The 3 counties are spending money on the new system. Chief Allen explained that the radios will be brought in for the committee to see, review and choose what they want for their department.
- Next meeting June 13th in Council Chambers at 6:30 p.m.

Engineer:

- Mr. Whitacre gave the Engineers report. He noted the Public Works Committee decided on a number of streets to put out for bid. Appleblossom the lower East half will get concrete, Riverwatch, Lauren north of Amsterdam will get re-surfaced. Milling and repair of joints and asphalt repaving: Villa Drive, Prospect Point, Vera Cruz, Rollingwood, Pointe, Huck Finn, Lauren south of Amsterdam, Surfside, Woodhaven, Squire Valley, Woodbury, Dry Creek, Mary, Frank and Steamboat. The committee had looked at Lakeshore, Lakepoint and Villa Marie, but there is a water project that will be happening, so holding off on those. About \$800,000 worth of work.
- Discussion about the water main break on Doriel; Request to keep some sort of file that if the City sees detrimental degradation to the road, the City can go back and have repairs paid for by utility that didn't repair adequately.

Public Works:

- Mr. Derick Yelton gave the Public Works Committee report. He reported that the committee discussed the street sign order and 1st order has been put in for an amount just over \$51,000. Order should be in, in about 2-3 weeks. Public Works will begin placing when they arrive.
- Fencing at Franzen on ballfield 2, that will start tomorrow and finish on Friday.
- Been working on erosion areas around the City.
- Panel replacement is in place – Squire Oaks, Niewahner, Heather Court, Colina and bulkhead on Rosewood, that work is lined up to start next Wednesday.
- Thanks to the Garden Club, they did a good job on the islands, and they had a good plant sale.
- Jeff Walters that helps out on softball fields at Villa.
- Ms. Koenig asked if any follow up calls with last big rain on Niewahner, Mr. Yelton stated he has not had any calls.
- Next Meeting June 14th at 1 p.m. in the Administration Conference room.

Events and Beautification:

- Ms. Koenig has nothing to report.
- Next meeting is June 5th.

Finance:

- Mr. Waugaman presented the Finance Committee report. He reported that questions by the committee was submitted to Mr. Bohman and replied to with

the answers discussed by the committee. Mr. Waugaman noted there were questions on Capital fund, budget was briefly discussed. He stated that the Committee recommended approval of the April financials. Next Meeting is June 19, 2017 at 7:00 p.m. (noted that their meeting adjourned at 7:25 p.m.)

- Ms. Koenig made a motion, seconded by Mr. Ringo to approve and post the April financials. A voice vote was taken, all in favor.

Administration:

- Ms. Koenig reported that the yearly evaluations are in progress. The committee discussed the Joint Code Enforcement Board, and recommending appointment of Stephen Venard, which has been done.
- Reviewed more job description details of the license inspector. Committee is pleased with the additions to the job description.
- Reviewed the One Stop Shop service selection from PDS and discussed the possibilities of additional services in the future.
- Discussed in depth the Residential Rental Property program and were given homework to have further discussions at the next meeting.
- Next meeting is June 7th at 6:30.

Recreation:

- Mr. Ringo reported that the Recreation Committee did not meet in May.
- Mr. Ringo announced that the next meeting is Thursday, June 8th at 6:30 p.m. in Council Chambers.
- Ms. Koenig brought up a drainage issue at Rigney Park. A downspout is legally placed in an adjoining neighbor's yard and it is causing standing water. Mr. Yelton advised that he had 2 possible solutions. Mr. Ringo authorized Mr. Yelton to spend up to \$1,000 to make improvements on the property.

Fire Authority:

- Mr. Ringo gave the Fire Authority report. He reported on the monthly run numbers. He described the meeting with Judge Executive Knochelmann regarding the billing of annual stipends from unincorporated areas served by the Fire Department. Received a call from the County Attorney and they have asked them to draft an Ordinance for the County to consider collecting fees for the properties. Fire Authority has first draft ready for Monday night. It will require 2 readings. Normal billing starts in July, but won't be able to get 2 votes in by July, so they will need to work out money issues. Fire Authority working together with the County has taken 2 years, but they have a solution now.
- Chief Wendt informed the Fire Authority that they are out of locker space at the fire department. No more rooms to put lockers, so the department has to limit new volunteers, have to put some on waiting list.
- Annual squad inspection is scheduled on June 6.
- Next meeting June 19th at 6:00 p.m. at the Firehouse.

City Attorney Report:

- Ms. Stewart had no items to report.

City Administrator/Clerk:

- Ms. Lipson had no items to report.

Mayor's Report:

- Mayor Callery – American Planning Association of Kentucky has chosen the City of Villa Hills, with the Nun's property, 2017 Outstanding Achievement in a Small Jurisdiction Award.

Old Business/New Business:

- There was no old business.

General Announcements and Council Comments

Mayor Callery shared that his grandson, Conner Callery is a senior at Ohio University, in his 21st consecutive games. He now holds the all-time record for consecutive games.

Ms. Koenig asked Mayor Callery if there was any news on the Villa property. Mayor Callery responded that the Sisters had received 5 proposals and that they are reviewing 3 of those proposals. The Sisters had a lot of inquiries on the property. The City should hear something from them in the next month.

Mr. Ringo has been talking to the schools to set up a date for next year's shadow night. He thought they had a date set for April 11th, but found out that 2 schools have spring break that week. He asked about having it scheduled for the regular council night. Mr. Ringo will go back with date of April 18th. Villa Madonna cannot host the meeting in March due to their annual play in the theater. Mr. Ringo will move forward with April 18th for Shadow Night for 2018. Suggestion made by principal at Villa that the Mayor go to the schools and make announcement of who the winners are.

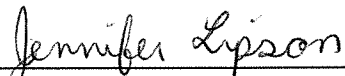
There were no comments from the public.

There being no business for Executive Session, no Executive Session was called for.

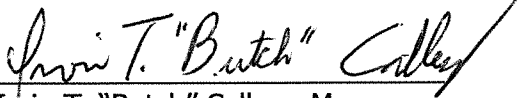
With there being no further business or discussion, Mr. Bruns made a motion to adjourn, seconded by Ms. Koenig. Motion carried by voice vote, all in favor.

Time of adjournment was 7:08 p.m.

Respectfully submitted,



 Jennifer Lipson, Deputy Clerk/Finance Clerk



 Irvin T. "Butch" Callery, Mayor