

**Meeting 662 Minutes
August 16, 2017**

Mayor Irvin T. "Butch" Callery called the August 16, 2017 City of Villa Hills Council meeting #662 to order at 6:30 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. Mr. Kilburn gave the prayer and Mayor Callery led the Pledge of Allegiance. Mayor Callery asked Deputy Clerk/Finance Clerk Lipson to take the roll. Those in attendance:

**Mayor Butch Callery
G. Kilburn
M. Koenig
S. Ringo
J. Vaden
G. Waugaman
G. Bruns**

**Mary Ann Stewart, City Attorney
Jennifer Lipson Deputy Clerk/Finance Clerk
Police Sergeant, Matt Hall
Dave Whitaker, City Engineer
Buck Yelton, Public Works Director**

A quorum was present.

The next item on the agenda was the approval of the July 19, 2017 KMA/LGEA Hearing. Motion made by Mr. Ringo, seconded by Mr. Kilburn. A voice vote was taken. All in favor.

The next item on the agenda was the approval of the minutes of meeting #661. Motion made by Mr. Ringo, seconded by Mr. Kilburn to approve. A voice vote was taken, all in favor. All in favor.

The next item on the agenda was the approval of the special meeting on August 11, 2017. Motion made by Mr. Ringo, seconded by Mr. Kilburn. A voice vote was taken. All in favor.

Legislation:

- **2nd reading and approval of Ordinance 2017-D
Adopting the 2017 S-4 Supplement to the Code of Ordinances**

Ms. Stewart gave a second reading to draft Ordinance 2017-D. Motion made by Mr. Kilburn, seconded by Mr. Waugaman. A roll call vote was taken as follows:

Mr. Bruns	Aye	Mr. Ringo	Aye
Mr. Kilburn	Aye	Ms. Vaden	Aye
Ms. Koenig	Aye	Mr. Waugaman	Aye

Motion carried 6-0. This will become Ordinance 2017-3

- **1ST Reading and Discussion of Draft Ordinance 2017-F
Levying a Tax Rate**

An Ordinance of the City of Villa Hills, in Kenton County, Kentucky levying an ad valorem real estate tax rate of .222 cents per each one hundred dollars in real estate valuation within the City and providing for interest and penalty charges for late payment; and levying a personal property tax of .061 cents per each one hundred dollars in valuation of personal property within the City.

Councilmember Vaden requested clarification on the rate and how there would be a hole in the budget. It was explained that the council had approved the budget with a 4% increase, therefore the tax rates would need to account for the increase that was already approved.

- **Resolution 2017-K
Accept proposal for Chemical Grouting of Surfside (west).**

Motion by Mr. Kilburn, seconded by Mr. Waugaman. A voice vote was taken. All in favor. Motion carried 6-0. This will become Resolution 2017-15

- **Resolution 2017-L
Accept the Proposal of the Northern Kentucky Area Development District for a zoning study of River Road**

Ms. Vaden inquired how this study would differ from the Countywide Z21 study. None of those present were able to give a complete explanation, Ms. Vaden is ok with passing the Resolution on the condition that it is not duplicating expenses. Mr. Bruns inquired if a stability study would be completed on the hillside. It is a state road and Mayor Callery stated that it is in the State's hands to complete that study.

Motion by Mr. Kilburn, seconded by Mr. Waugaman. A voice vote was taken. All in favor. Motion carried 6-0. This will become Resolution 2017-16

- **Resolution 2017-O
Supporting Separation of the County Employees Retirement System from the Kentucky Retirement Systems**

Motion by Mr. Kilburn, seconded by Mr. Waugaman. A voice vote was taken. Mr. Bruns abstained, Motion passed 5 – 0 – 1. This will become Resolution 2017-17

With no additional legislation, the meeting moved to committee reports.

Committee Reports:

Police:

- Sergeant Matt Hall presented the monthly police report. He reported there has been an increase of theft cases. They are actively working on those.
- There were cases of mail thefts, the Secret Service was brought in and they are being charged federally.
- Officer Finan had a great arrest – there were car break ins in the area of Thirs Drive, Officer from Fort Mitchell spotted the individuals, Officer Finan was able to

make a traffic stop. The stop resulted in an arrest and recovery of stolen items as well as discovery of drug paraphernalia.

- An Arson took place earlier this year, where the individual set fire to the condo in Prospect Point, where he was living. The suspect has plead guilty and his sentencing is scheduled for September.
- New School year is starting, the police department is taking care of traffic, they are planning a consistent way among the officers to direct traffic and remain safe.
- Safety Night was a success with approximately 350 – 400 people in attendance. Unfortunately 2 of the 3 helicopters were unable to attend. Both the Blackhawk and the helicopter from Air Evac were unable to make it due to weather in the area. They have had all positive reviews on Safety Night.

Safety:

- Mr. Bruns gave the safety committee report. He reported that Mr. Nienaber had asked the Chief about the mail thefts, update provided by Sergeant Hall.
- Talked about Safety Night and that it was a great success.
- Possibility of police with Crescent Springs – it's in their hands.
- Overtime was a little higher, Chief stated it would be back to reasonable numbers
- Curfew Ordinance was discussed, it has been used a couple of times. The parents were contacted and no citations were issued.
- Ms. Koenig inquired if Chief Allen had been contacted about helping at MusicFest. Mayor Callery informed Council that they had been contacted by Crescent Springs.
- The Towers Run will be on September 16th.
- Ms. Vaden brought up issues with school crossings. Concern over safety of students and officers. Will do what we can to keep everyone safe.
- Traffic checkpoints were discussed. The problem is that with change in federal law, there must be a public notice, where everyone knows where it will be and will know how to avoid the checkpoint.
- Car Seat violations were discussed. There is a group in our community that may not understand that kids need to be in the car seats. Chief has been working to rectify the situation.
- Next meeting is September 12th at 6:30 in Council Chambers.

Engineer:

- Mr. Whitacre gave the Engineers report. He noted that the Concrete work on Appleblossom and the Asphalt work on 16 streets should be starting early September. The weather has not been cooperative, so late start to the projects this year.
- Short end of Riverwatch and all of Pointe Drive were included in the bid. Buck has asked to add the cul-de-sac, which is in bad shape. The addition will add \$12,400 to cost. The contractor is willing to do the work and will just charge for the materials. The change is from \$378,919.40 to \$391,317.05. Don't need a change order, the contractor is Riegler. Council is comfortable with budget numbers.
- Water department work on Doriel – included in resurfacing project will be done then repaid by the Water department. Water Department is scheduled to begin work on Buttermilk in the Fall of 2017.

Public Works:

- Mr. Kilburn was unable to attend. Report given by Mr. Waugaman. Had special meeting to discuss work on Villa for the curb and the work on the grouting on Surfside.
- Next Meeting will be September 13th at 1:00 at 720 Rogers Road.
- Buck informed council that a bunch of signs have come in, but not all of them are in yet. The company is moving their hub and some things were mixed up during the move. They are working to get everything delivered. Signs will start going up.
- Additional work being completed on Woodcliff from water issues, additional catch basins caught 80% of water. Cost of about \$8,000, the elevation was tilted and water was pooling in the cul-de-sac. The road needs to be milled and overlaid. Riegler will fix this and hopefully stop homeowners from being flooded.
- Rosewood Panel replacement, about \$40,000 spent on the pipe job in the bulkhead. Everything is running smooth, a lot was completed in the prior 2 days. They are currently in a seven day curing window for the concrete poured on Rosewood. Public Works will tear out panels on Squire Oaks, Sierra and Thirs cul-de-sac. They will call in utilities for signs, once Buck gets list of where to start from Mayor and Craig, street signs will start going up.
- Villa Drive – L&S will do thorough curb repair before Riegler does overlay on the street. The curb will cost approximately \$17,500 for 4,500 linear feet of curb.
- Salt contract proposal received from Morton Salt with backup from County for \$55 per ton delivered. The amount is down from \$63 per ton from the previous year. Still have about 200 tons from last year. Salt was budgeted at \$50,000 for this year. It takes about 35 ton to do complete wrap through the city.
- Short Amsterdam – water coming from slope onto the roadway. Got with County and approximately 300 feet ditch lined out. Will check the area during the next rain to see if it helps.
- School buses are being passed while the red lights are flashing and the stop sign is out, causing a safety issue for students. Discussion followed about adding beacons to existing School Zone signs at \$2,800 each. There must be both start and end zone signs in a school zone. Signs must have proper footage and height. The beacon is solar powered. Buck stated that he will need to look at Uniform Traffic Code to determine what is permitted. Suggestions were made to look into adding more radar patrols on the roads near the schools, as it appears that the issue is a need for stricter enforcement. Ms. Koenig stated that those who have complained state that the issues occur during student pickup times between 7:00 and 7:15 in the mornings in the area of Collins to Squire Oaks. Sergeant Hall stated that if people report the license plate of offenders, they cannot issue a citation, but they can go speak to the people and instruct them to be more aware of their surroundings.
- Buck informed Council that crosswalks and speed humps would be painted soon.
- Mr. Kilburn wanted to express appreciation for the Public Works in doing the water mitigation work on Carpenters Trace. He stated they were very professional and caused minimal disruption.

Events and Beautification:

- Ms. Koenig reported that the Yard Sale was held in July. There were about 70 homes that participated. Reports that the heat, plus the rain on Friday may have

caused a smaller crowd. Feedback has the committee looking at moving the yard sale back to the spring or fall. They think it will be a once a year event, but they have not decided yet on whether it will be spring or fall.

- MusicFest will be held on September 23rd. There are 2 bands that will be playing, Pete Wagner band will be on from 5:00 – 7:30 then Velvet Souls will play from 8:00 – 10:30. There will be lots of fun and games. The fire department will be grilling food.

Finance:

- Mr. Waugaman presented the Finance Committee report. He reported that questions by the committee were submitted to Mr. Bohman and replied to with the answers discussed by the committee. Mr. Waugaman noted there were questions on prepaid expenses, accrued payroll, income statement, and effect on budget. Mr. Waugaman stated that the Committee recommended approval of the July financials.
- Next meeting September 11, 2017.
- A motion was made by Mr. Kilburn, seconded by Mr. Ringo to approve the May financials and post them to the city's website.

Administration:

- Ms. Vaden stated that the committee did not meet in August, since the meeting was scheduled the same night as Safety Night.
- Next meeting September 6th.

Recreation:

- Mr. Ringo told Council that there was no meeting this month due to lack of quorum. He reported that the fields were in good shape.
- Mr. Ringo stated that any coaches who want to use a field for the fall, need to look on the website and contact Tony Krumpelmann for space.
- Next meeting will be September 14th at 6:00 at 719 Rogers.

Fire Authority:

- Mr. Ringo stated that they had not yet met this month that they will be meeting on Monday, August 21st.
- He reported that the Fiscal Court had met 2 times for readings of the proposed ordinance to collect fees for fire services on the County tax bill and that the ordinance had passed. They will turn over their numbers to the County to be added to the tax bills of the properties in the county that are covered by the fire department. They will now have the ability to put a lien on any properties that do not pay. Mr. Ringo thanked Judge Knochelmann and the commissioner for passing the ordinance.
- Mr. Ringo wanted to make Council aware that Bromley Fire Department has voted to no longer provide EMS services. They will no longer be licensed, their existing license will be transferred to the Crescent Springs Villa Hills Fire Authority.
- Mr. Ringo that an article was recently published regarding the paramedic shortage. Hospitals are now hiring paramedics and there is not a big draw for paramedics to complete the training.
- Next meeting July 17th at 6:00 p.m. at the Firehouse.

- Bromley's contract will rollover on January 1st with automatic renewal. Current billing to County residents and businesses is around \$18,000. About \$5,000 - \$8,000 is not being collected each year.

City Attorney Report:

- Ms. Stewart had no new items to report. She did advise council that they would need to meet in executive session for an update on pending litigation.

City Administrator/Clerk:

- Mr. Bohman was not present. Deputy Clerk/Finance Clerk Jennifer Lipson stated that she had no report.

Mayor's Report:

- Mayor Callery informed Council that he had a Resolution that he would like to propose for a Resolution.
- **Resolution 2017-P**
Supporting the Removal of Reformulated Gasoline (RFG) from the State Implementation Plan (SIP) for Boone, Campbell, and Kenton Counties
 Motion by Mr. Kilburn, seconded by Mr. Waugaman. A voice vote was taken. All in favor. Motion carried 6-0. This will become Resolution 2017-18.
- Mayor Callery requested a 1st Reading of Draft Ordinance 2017-A1, this is the ordinance for the solar panels. Mr. Bohman is working with PDS, the original report was 10 pages long, by working with PDS the text amendment is down to 5 pages and very clear. The 2nd reading of the ordinance will be at the regular meeting on September 20th.

Old Business/New Business:

- There was no old business.
- New Business
 - Ms. Koenig wanted to put an idea out there for Council to think about. The money has put away money for a salt garage, which nothing is happening anytime soon. She would like to look at the possibility of City building plans and look at the issue of lack of storage. Possibilities would include either adding on to the building at 719 Rogers or add a 2 car garage with storage to behind 720 Rogers. Currently there are items being stored at Villa, at the salt garage and at the Public Works garage. These locations do not allow the items to be housed well or preserved, causing excessive wear and tear. Additionally, items at Villa have a lot of people with keys and access to the City's property. Need to plan for the future of the City. She would like to see an upgrade to the building at 720 to make it look more like a City building. In talking to employees they would like to see everything under 1 roof. She is just putting it out there for thoughts and ideas for the future.
 - Mr. Bruns asked if a map and layout for River Road properties in foreclosure could be provided to Council.
 - Mr. Kilburn has noticed a decline in aesthetics in areas of the community. There are cars and driveways not being kept up, yards are going un-

mowed. Would like to see what can be done. PDS Code Enforcement is complaint based. Anyone can call the office or PDS to file a complaint.

General Announcements and Council Comments:

- None

Public Comments:

- None

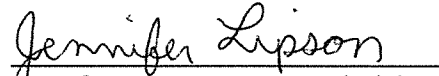
At 7:38 pm Ms. Koenig made a motion, seconded by Mr. Kilburn to go in to Executive Session.

At 8:27 pm Ms. Koenig made a motion, seconded by Mr. Waugaman to leave Executive Session.

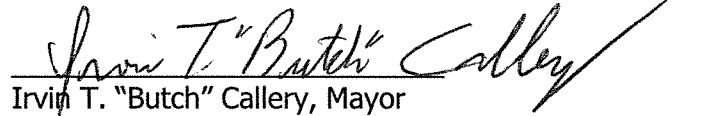
With there being no further business or discussion, Ms. Koenig made a motion to adjourn, seconded by Mr. Waugaman. Motion carried by voice vote, all in favor.

Time of adjournment was 8:28 p.m.

Respectfully submitted,



Jennifer Lipson, Deputy Clerk/Finance Clerk



Irvin T. "Butch" Callery, Mayor