

**Caucus Meeting
June 12, 2019**

Councilman Scott Ringo called the June 12, 2019 City of Villa Hills Caucus meeting to order at 6:35 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. The pledge was led by Scott Ringo. Those in attendance:

**R. Baehner
J. Cahill
S. Ringo
C. Stover
S. Thompson
S. Wadsworth**

**Bryce Rhoades, Assistant City Attorney
Craig T. Bohman, City Administrator/Clerk
Sgt. Matt Hall**

Mayor Jansen was absent

A quorum was present.

First on the agenda was Legislation.

Legislation:

1st Reading and discussion of Ord 2019-E: This is an Ordinance of the City of Villa Hills amending Section 30.37 of the City of Villa Hills Code of Ordinances Revising the Schedule for Council Committee Meetings.

- Mr. Rhoades gave the 1st reading of Ord 2019-E.
- Mr. Baehner asked if there were any other changes to the meeting schedule. Mr. Bohman replied only the Events and Beautification committee meeting was changed.

The next item on the agenda was discussion of the Villa Hills Civic Club lease update.

- Mr. Ringo noted that the Civic Club offered to provide 2 options but have not provided any documents. The lease expires June 30, 2019. Discussion followed. Mr. Ringo noted that all Public Works and Parks and Recreation employees stop servicing the Civic Club property at the stroke of midnight, July 1, 2019.

The next item on the agenda was discussion of the Bromley contract with CVFA.

- Mr. Ringo discussed the contract with Bromley. He noted that Fire Authority refused to cancel the contract early and that Bromley is expected to send a 6 month notice of termination per the agreement. Mr. Ringo described the meeting with Bromley which did not go well.
- Mr. Ringo reported that the Kenton County Fiscal Court agreed to move the unincorporated area along Bromley Crescent Springs Road to the CVFD Fire service area. He informed Council that the updated map had been filed with the Kentucky Fire Commission.

- Mr. Cahill noted that the contract termination will leave a \$17,000 hole in the budget and that it was likely that the two cities will need to contribute more in the future. Discussion followed.
- Ms. Stover pointed out Ft. Mitchell's policy to bill patients for ambulance service. Mr. Ringo explained the CVFA policy on "soft" billing patients. Discussion followed.

The next item on the agenda was discussion of the 2020 Census.

- Mr. Bohman described a call from the local director overseeing the 2020 census. He informed Council that the Commerce Department would like each jurisdiction to have a local committee to raise awareness and encourage everyone to fill out next year's census. Mr. Bohman suggested the committee include Madonna Manor, Home Owner Associations, and representatives of the Chin community. Consensus emerged that it would be good to establish such a committee.

The next item on the agenda was discussion to amend garbage violations to civil fines.

- Mr. Bohman explained that current fines resulting from violations of the city's garbage ordinance are criminal and require a police officer to cite the offender to court. He noted that the Joint Code Enforcement Board could not hear cases involving criminal penalties, but could if the penalty for violations was changed to a civil fine. Consensus emerged for staff to present an ordinance making that change at the next meeting.
- Mr. Baehner inquired about the official regulations of when to place garbage cans out. Mr. Bohman explained that it was no sooner than the day before and the cans had to be removed "to the premises" by midnight the day of collection. He noted that there was no rule prohibiting the placement of cans in the driveway or the front of the home.

The next item on the agenda was discussion of the draft budget proposal.

- Mr. Ringo began the discussion and noted the previous Council's decision to set aside the tax increase for spiking. A lengthy discussion followed about various city taxes, how much each tax produces, how the existing budget was developed, future budget needs, and how much was needed for reserves. Mr. Cahill distributed a handout for various scenarios to estimate the amount of surplus reserves the city needed. Consensus emerged not to raise taxes in the upcoming fiscal year but to explore a franchise fee agreement with Duke Energy to be effective next fiscal year.
- Discussion followed about LED street lights, the competitiveness of the city's tax rates, and booking the \$213,000 spiking amount. Consensus emerged to make a committed reservation for the spiking amount in the upcoming budget.

The next item on the agenda was general discussion/other items.

General Discussion:

- Mr. Tom Wenning of Carpenter's Trace clarified that the compensating rate would lower rates if the overall valuation of property in the city went up. Mr. Bohman confirmed that would be the case. Mr. Cahill noted that keeping the rate the same in that situation would result in an increase.


Other:

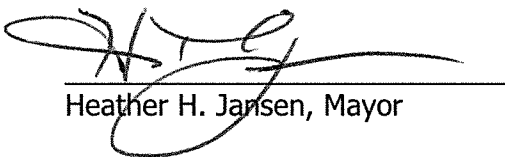
- Mr. Baehner asked Ms. Stover to explain the Bee situation. Ms. Stover explained the ongoing situation on Arden Drive regarding various bee colonies being kept by local beekeepers and the Committee's recommendation was not to pursue regulations to ban bees.
- Mr. Baehner discussed issues about traffic concerns in Prospect Point and suggested adding stop bars at several intersections along Prospect Point Drive to discourage drivers from running the stop signs. Discussion followed about if the intersections in question were private roads. LinkGIS was referenced and the intersections are in the public right of way.
- Ms. Wadsworth noted the next Shred Day will be held June 15, 2019 and the Staff Appreciation Lunch is on June 17, 2019.
- Ms. Stover inquired of Mr. Bohman about changing Z-21 definitions in the draft zoning code blueprint. Mr. Bohman replied that the definitions would not be able to be changed.
- Mr. Ringo discussed the flip of the parking sides on Kenridge Drive. Discussion followed.
- Mr. Rhoades noted that the City has started foreclosures on two properties on River Road.

With there being no further discussion or comments, a motion was made by Ms. Stover, seconded by Mr. Thompson to adjourn. Motion carried voice vote all in favor.

Time of adjournment was 7:47 p.m.

Respectfully submitted,


Craig T. Bohman, City Administrator/Clerk


Heather H. Jansen, Mayor