



**Meeting #675 Minutes  
September 19, 2018**

Mayor Irvin T. "Butch" Callery called the September 19, 2018 meeting of City of Villa Hills Council (Meeting #675) to order at 6:30 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. Mr. Kilburn gave the prayer and Mayor Callery led the Pledge of Allegiance. A roll call was taken. Those in attendance:

**Mayor Callery**  
**G. Bruns**  
**G. Kilburn**  
**M. Koenig**  
**S. Ringo**  
**J. Vaden**  
**G. Waugaman**

**Bryce Rhoades, Assistant City Attorney**  
**Craig Bohman, City Administrator/Clerk**  
**Sgt. Matt Hall, Police Department**  
**Derick Yelton, Public Works Director**  
**Matt Bogen, City Engineer**

A quorum was present.

The first item on the agenda was approval of the minutes of the August 15, 2018 meeting. Motion made by Mr. Bruns, seconded by Mr. Kilburn. A voice vote was taken. Motion carried all in favor.

Mr. Ringo asked Mr. Bohman about minutes for the September 12, 2018 tax rate public hearing and caucus. Mr. Bohman replied that due to the lack of quorum at that meeting, there are no minutes to approve. He stated that there are notes from the meeting in the back of the packet as a reference.

**Legislation:**

**2<sup>nd</sup> Reading and approval of draft Ordinance 2018-I**

An ordinance of The City of Villa Hills setting the solid waste fee for tax years 2018-2021, collection and delinquency.

- Mr. Rhoades gave a second reading to draft ordinance 2018-I.
- Mr. Ringo inquired about adding Prospect Point to the garbage contract. Mr. Bohman noted that the City handles garbage collection for all the other Home Owners Associations in the city except for Prospect Point HOA. He stated that adding 500 units would not change the existing contract significantly because one truck can take about 400 pick-ups. Mr. Waugaman inquired how the other HOAs pay for the service. Mr. Bohman replied that the garbage fee is on the tax bills. Mr. Bruns followed-up that Prospect Point has a different type of pick-up than the rest of the city, one that is dumpster based instead of pick-ups based on individual units like the

rest of the city. Mr. Ringo clarified that it would be up to Prospect Point to pursue joining the city bid further and noted he was responding to a resident who believed that Prospect Point was paying for garbage through their taxes and wanted a credit, however that is not case. Discussion followed. Mr. Waugaman noted that Rumpke was the only bidder.

Mr. Kilburn made a motion to approve, seconded by Mr. Waugaman. A roll call vote was taken as follows:

Mr. Bruns	Yes	Mr. Ringo	Yes
Mr. Kilburn	Yes	Ms. Vaden	Yes
Ms. Koenig	Yes	Mr. Waugaman	Yes

Motion carried 6-0. This will become Ordinance 2018-8

**Consideration and approval of draft Resolution 2018-P** A Resolution of the City of Villa Hills, in Kenton County, Kentucky, authorizing Mayor Callery to sign an agreement with the Commonwealth of Kentucky, Transportation Cabinet, Department of Highways for the installation of the road improvements on State Route 371 required by the development agreement between the City of Villa Hills and Ashley Commercial Group for the Sanctuary Village development.

- Mr. Rhoades presented draft Resolution 2018-P
- Mr. Bruns asked if the city has received any of notifications of awards for the grants that have been submitted. Mr. Bohman replied that the City has not received any news on the pending grants.
- Mr. Bohman noted that there was nothing new in the agreement and that this was a follow-on agreement to the development agreement with Ashley Commercial group to bring in the third party, in this case the Commonwealth.
- Mr. Ringo asked if there is any indication that the state will help. Mr. Bohman noted that Governor Bevin's office has assisted in identifying a pool of discretionary funds that is not advertised through a grant process and helped the city put in a request for those funds. He also noted that the City's CMAQ grant for nearly a million dollars was also pending. Mayor Callery noted that the city has discussed these requests with District 6 staff. Mr. Ringo followed up noting that the back-up for the resolution stated that the agreement would not cover the sidewalks. Mr. Bohman noted that the sidewalk requirement was an agreement with the developer and the state did not need to be a party to that portion.
- Mr. Waugaman inquired about the sidewalks on Collins as a part of the Stillbrooke subdivision. Mr. Bohman explained that the required to install sidewalks on Collins was a requirement of the Planning Commission after they issued a waiver to allow Ashley to install sidewalks on only one side of Felice instead of both sides as required. He noted that the State was not kept informed of that requirement and stepped in after the installation was underway because permits were not requested. Mr. Bohman stated that the City had to step in and close some gaps to complete the installation. Discussion followed.
- Ms. Koenig clarified that the agreement with the state includes the resignalization of Buttermilk and Collins, the installation of a four-way stop at Niewahner which Ashley is paying for, and for either a roundabout or a signal at Amsterdam and Collins. Mr. Kilburn noted that the Tax Increment Financing District would generate more than

\$4.5 million which would be enough to cover the project costs. Mr. Waugaman concurred. Ms. Koenig pointed out that the TIF would reimburse the City the cost of the Buttermilk resignalization, but noted that the future improvements at Amsterdam and Collins would be paid for with a bond and the TIF would generate enough income to cover the debt service. Mr. Kilburn stated that the TIF would cover the costs of the projects either with or without grants. Mr. Waugaman stated that the TIF will capture only a portion of the taxes generated by the new development and that most of the revenue will go to the general fund. Ms. Koenig reported that some residents think the city is going to drop \$1.3 million from reserves first then get repaid over time, but that the city is not using reserves would take out a bond and have the TIF pay for it. She noted that current taxpayers are not going to pay the million dollars for the Amsterdam and Collins improvements. Mr. Kilburn concurred and reiterated that net cost to current residents for the improvements will be zero. Discussion followed.

- Mr. Bruns noted that some of the confusion regarding the use of reserves for the Sanctuary road improvements could be caused by the fact that the city is taking the costs for the Buttermilk resignalization out of reserves with the understanding that it will be reimbursed from the TIF. Mr. Waugaman noted that \$100,000 is budgeted but will be reimbursed. Mr. Bruns noted that petty politics is having only the part about using reserves getting out to the public without the talk about the reimbursement. Mr. Kilburn stated again that the TIF would generate enough funds to fully pay for the road improvements and the net cost to current residents is zero.

Mr. Kilburn made a motion to approve, seconded by Mr. Waugaman. A roll call vote was taken as follows:

Mr. Bruns	Yes	Mr. Ringo	Yes
Mr. Kilburn	Yes	Ms. Vaden	Yes
Ms. Koenig	Yes	Mr. Waugaman	Yes

Motion carried 6-0. This will become Resolution 2018-16

There being no further legislation the next item on the agenda was discussion of the Civic Club Lease renewal.

### **Discussion:**

- Mr. Ringo drew Council's attention to a report on the proposed lease with the Civic Club for the use of Franzen Fields that was in their packets. He reported that the Civic Club membership voted to accept the proposal that included an extension of the current terms, with a \$6,000 annual cost plus the addition of the city using a portion of the leased property for a salt garage in exchange for taking over maintenance of the dam and access road. Mr. Ringo reported that the proposal covers an initial 10-year period with 4 additional 10-year extensions for a total of 50 years. Mr. Ringo requested permission from Council to have legal staff draft a new lease based on this proposal.
- Mr. Bruns inquired how much the city is paying for its current salt storage. Mr. Waugaman replied \$675 per month. Mr. Bruns noted that the Civic Club lease would be cheaper after the initial outlay to build the salt bin.

- Mr. Waugaman stated that he did not oppose the proposal, but he wanted to see the actual contract because terms like "maintain the fields" needs more detail. Mr. Ringo noted that the contract would proceed just as the city has for the past 10 years. Mr. Waugaman rebutted and stated that he still wanted those terms put down in writing, noting that the city had done things in the past that the city did not have to do like replace the waterline to the concession stand. Mr. Ringo noted that the waterline replacement was a partnership where the club paid for part of the repair. He pointed out that the \$6,000 would be set aside into a fund to pay for repairs and improvements based on what is needed and provides flexibility. Mr. Waugaman replied that he was not concerned about the \$6,000, but more concerned about making sure that there were no misunderstandings in the future by new board members who might try to insist that the contract requires the city to pay for things that it was never meant to pay for. Ms. Koenig stated that she agreed with Mr. Waugaman, and asked who would make the decision as to what repairs or improvements need to be made. Mr. Ringo replied that it would be a joint decision of the City and the Civic Club.
- Mr. Kilburn thanked the Mayor, Mr. Ringo, and the Civic Club for working on this new lease. He noted that the goal of having a City salt garage has been in place for as long as he has been on Council. Mr. Kilburn stated that he was happy that there was a group at the Civic Club willing to move forward and work on a contract that provides value to both parties. Mr. Waugaman reiterated that he wanted to make sure that the contract was specific enough to prevent future misunderstandings like the existing contract has. Mr. Kilburn stated that the City Attorney could craft contract language to avoid such issues. He again thanked everyone on Council and at the Civic Club for working toward getting this contract complete.
- Ms. Koenig inquired about the size and design of the proposed salt garage. Mr. Waugaman stated that the Mayor and Buck had visited Newport's garage and talked with their staff. Discussion followed on the size and design of the garage. Mr. Ringo stated that the Civic Club board has a picture of the Newport garage and knows that Villa Hills is looking at something about 1/3 the size. Ms. Vaden asked how much space is needed for the garage. Discussion followed about the proposed size of the garage.
- Ms. Vaden asked for clarification on the \$6,000 funding. Mr. Ringo stated that the funds would stay with the city and that the city would just pay the bills for needed repairs. Mr. Bohman pointed out that the funds could be placed in the Capital fund to be used as needed. Mr. Bruns stated that the Civic Club will need to see the funds listed in the city's financials. Discussion followed that the funding for the lease and the proposed salt garage were already in the budget.
- Ms. Vaden asked about dam maintenance costs. Mr. Bruns noted that the biggest issue is that the salt trucks weigh 20 tons and the asphalt road may not be strong enough to carry the weight in the heat of the summer but said that the dam is compacted enough to hold the load. Mr. Ringo pointed out water runoff issues that still plague the site and the new lease provides the flexibility to address these issues. Ms. Vaden asked what the worst case scenario with the dam would be and Mr. Ringo replied that the dam could collapse preventing access to road salt. Mr. Bruns pointed out that it would cost several hundred thousand dollars to replace the dam if it broke. Mr. Bohman stated that with the agreement giving the city responsibility for maintenance, the city's liability coverage could be extended to the dam, which is not currently the case.

- Mr. Ringo noted that the current lease was two five-year extensions for a total of 10 years but the new lease will be 10 years with 4 extensions for a total of 50 years. He noted that when lease terminates, the salt building becomes part of the Civic Club property.
- Consensus emerged to proceed.
- Mr. Bruns inquired about the proposed location of garage. Mr. Ringo suggested contracting Civic Club Board member Roy East and the City Engineer and Public Works Director work out the details of its size and location.

With no further discussion on the proposed lease, the meeting continued to Committee Reports.

## **Committee Reports:**

### **Police:**

- Sergeant Hall gave the Police Department report. He reported that the transition with Crescent Springs has gone well and the city is getting a lot of positive feedback regarding the visibility of the department. Sergeant Hall noted that the call volume is up significantly, but most are self-initiated stops. He reported that there were 200 traffic stops, 24 arrests and significant drug busts as a result of the discovery of drugs during traffic stops.
- Sergeant Hall noted that the police are continuing to address the speeding issues on Rogers, Kenridge and Amsterdam and is adding details in Crescent Springs. HE noted that the department is using the stealth-stat machine to get data on speeding.
- Sergeant Hall reported that Officers Bolton and Karl will graduate the academy in mid-October. He stated that they are expected to be on solo patrol by mid-December.
- Sergeant Hall announced that the Tunnel to Tower run was scheduled to take place on September 22<sup>nd</sup>. He also noted that Music Fest was scheduled to be held on September 29<sup>th</sup>.
- Sergeant Hall reported that a spaghetti dinner has been scheduled for October 5<sup>th</sup> at the Civic Club that there would be a silent auction and that "Stat Man" from B105 would be in attendance. Proceeds to benefit the acquiring of a K-9. He noted that the Police department had submitted a grant request to the Ben Roethlisberger Foundation for funds for the K-9 unit and the request was still pending and should hear within a week or two.
- Sergeant Hall also stated that Federal Highway Safety had awarded the Villa Hills Police Department with a \$5,400.00 grant to do DUI, seatbelt, and traffic enforcement. He noted that it was a reimbursable grant.
- Sergeant Hall announced that Chief Allen will be ordering the new digital radios soon.
- Mr. Ringo asked how the Go Fund Me account that had been set up for the K-9 has been performing. Sergeant Hall replied that the fund has collected about \$1,500.
- Mr. Bruns applauded the department's field training program and noted that on weeks that the academy officers are home they are receiving their field training hours to help get them on the street faster.
- Mr. Bruns noted that the fire department recently had an active shooter drill and noted that on October 4, 2018 there was a Mass Shooter Training scheduled to take place at Beechwood. He stated that even though it may be an issue with overtime, he wanted to encourage the Villa Hills Police Department to participate. With 3

schools, daycares and commercial buildings in our area, it is important to have the department participate. Sergeant Hall replied that the officers on staff have taken mass shooter training at River Ridge last year. Mr. Bruns suggested that the city participate because this kind of training is important. Mr. Kilburn, Mr. Ringo, and Mayor Callery agreed.

#### **Safety:**

- Mr. Bruns gave the safety committee report. Mr. Bruns reported that Mr. Nienaber had questions about speeding on side streets and the changes coming to the intersection of Collins and Buttermilk. He reported that Carson Rogers had questions about speed humps. Ms. Vaden noted that there had been a survey sent to Sunglow and Kenridge asking about resident support for speed humps. Mr. Bohman noted that about 100 surveys were sent out and about 18 have come back with 80% being in support of installing speed humps. Mr. Waugaman noted that public works committee also discussed speed humps. Mr. Kilburn pointed out a sample of a section of a speed hump that could be installed and the total for each hump would be about \$1,200. Mr. Waugaman noted that the humps would be temporary and placed on several streets to slow cut through traffic during road construction. Mr. Bruns requested that issues that affect traffic and safety be brought to his committee.
- Mr. Bruns stated that Chief Allen reported that the Safety Fair did well and that there was an upcoming RAD Class scheduled. Mr. Bruns reported that the academy recruits would graduate in October. He noted that Ms. Vaden asked budget questions. Ms. Vaden noted that the two police budgets together are on target.
- Next meeting will be October 9<sup>th</sup> at 6:30 in Chambers.
- Ms. Vaden noted that a volunteer offered to take over the flag raising and lowering and to also monitor the lighting for the Niewahner green space. Discussion followed about lighting and flag raising and lowering at Niewahner versus the rest of the city.

#### **Engineer:**

- Mr. Bogen gave the Engineer's report.
- Mr. Bogen stated that they are waiting on the state to provide the final ok for the go ahead on the Buttermilk Pike project. Mr. Bogen reported that the state was confused by the grant type and thought they needed more documents but upon review that they determined that they did not need further documentation.
- Mr. Bogen reported that estimates for asphalt replacements for 4 streets is about \$125,000 but that alternate estimates for full depth replacements were requested to be sure that the city is using its dollars in best manner since the overlay would last about 5 years. He noted that Lakeshore Drive is in the worst condition of the streets being considered and the cost to rebuild all Villa Marie with concrete is \$108,788 to rebuild Lakeshore in concrete is \$305,560. Mr. Bogen asked Council determine if the city should move forward with asphalt only or concrete and how to work that in with the Buttermilk Pike project. Mr. Ringo questioned why the asphalt overlay would only last 5 years. Mr. Bogen replied that the curbs are in such bad conditions that consideration would need to be given installing extruded curb like the city did on Villa Marie. Mr. Ringo noted that there were three options (asphalt overlay, full depth concrete replacement, and overlay with extruded curb). Mr. Waugaman replied that the issue with Villa Marie is the removal of the island and on the end by Lakeshore there are drainage issues and no catch basin in close proximity to tie into.

- Mr. Kilburn commented and questioned what was needed on each street. Mr. Bogen replied that Villa Marie and Lakeshore have some areas of base repairs and areas where the curbs were deteriorated. He noted that Lake Court was in good condition.
- Ms. Koenig clarified that the \$125,000 estimate does not include curbs while the \$305,000 does include the curbs. Discussion followed over costs and timing of projects. Mr. Bruns noted that the right way to do the repair is full depth repair.
- Mr. Bruns suggested doing Brookview because last street and because we can wait on Lakeshore and Villa Marie until the following year to do a full depth repair.
- Mr. Bruns questioned why Brookview was included. Mr. Bohman replied that it was the last street in Amsterdam Village that has not been overlaid. Mr. Bruns suggested that the City proceed on Brookview. Discussion followed on what to do with Lakeshore and Villa Marie. Mr. Bruns noted that the curbs have settled and water is undermining the road so full depth replacement is appropriate. He noted that the road will last for another year. Additional discussion about funding and prioritization of road projects followed.

At approximately 7:40 p.m. Ms. Vaden left Council Chambers. Quorum of 5 councilmembers was still present.

Mr. Kilburn moved to proceed with Brookview as an overlay for \$25.3K and to defer the others to the future, Ms. Koenig seconded. Several Council members asked to hold the vote until Ms. Vaden returned.

- Discussion followed about the removal of the island at Villa Marie and Rogers Road and balances in the restricted funds for road work.
- Mr. Bogen reported on the new storm water program that SD1 created for private property issues and the city's application for a project on Palomino and discussed a potential second application on Riverwatch.

#### **Public Works Committee:**

- Mr. Kilburn gave the Public Works Committee report. He discussed funding levels and noted that the city has not received its road tax money but that \$70,000 is available for projects. Mr. Kilburn noted various projects from the 10 year road plan and their cost estimates, stating that \$170,000 is available for projects.
- Mr. Kilburn stated that the City Engineer will be working up the bid packet for the Buttermilk SNK and that Mr. Bohman will be working with the Area Development District on grant administration. He noted that this project is unlike any the city has had before because this project involves Federal funding and reporting requirements.

Ms. Vaden returned to Council Chambers at 7:48 p.m. Quorum returned to 6 Council members present.

- Mr. Kilburn reported that the city is waiting for a determination on our \$50,000 discretionary spending request and noted that the City budgeted \$100,000, Crescent Springs agreed to \$20,000, and Madonna Manor can contribute \$13,000 toward the regionalization. He noted that the city is waiting for the Engineer to determine if the turn lanes at Collins need to be widened. Mr. Kilburn stated that the Buttermilk/Collins regionalization does not apply to Sanctuary because the city has a problem there now and must be addressed.

- Mr. Kilburn reported that while the city is still waiting to hear if its \$920,000 grant request is funded, the alternative project if the grant is rejected is to signalize the intersection for \$433,000. He stated that the cost involves taking some property for turn lanes.
- Mr. Kilburn announced that the Tax Increment Financing District has been approved by the County and the Planning Commission which will generate \$4,500,000 over 30 years for the road improvements.
- Mr. Kilburn noted that speed humps were discussed at the Public Works Committee meeting and that installation will not occur this fall due to delivery delays.
- Mr. Kilburn reported that the final bases for the road signs will be delivered in 30 days and that the equipment was ready for cold weather.
- Mr. Kilburn read a summary of road work from Jan 1, 2015 to June 2019. He stated that \$2,983,000 worth of work was completed. Mr. Kilburn stated that this represents the most spent on roads at any time in Villa Hills' history. He added the remaining balance of work budgeted for the remainder of the current fiscal year and noted that projected road work will reach \$4.6 million.
- Mr. Kilburn thanked Mayor Callery and Council for making these projects a priority and thanked the citizens for their faith, confidence and support for the road tax.
- Next meeting will be October 10<sup>th</sup> at 1 p.m. in at 720 Rogers Road.
- Mr. Kilburn noted that Council kept its word on road work.

Ms. Koenig called the question about Brookview Court resurfacing. A voice vote was taken, all in favor.

- Ms. Vaden inquired about the radio purchases handout that was passed out. Mr. Kilburn asked that the city purchase radios for the Public works department that was not included in the Police and Fire bid. Back and forth discussion about purchasing digital radios followed. Sergeant Hall stated that the police were looking at Motorola because while there was interest in the Harris radios, their representatives have not called the city back. Mr. Kilburn noted that the Fire Department had decided to go with Motorola. Mr. Bohman explained the three county bid to purchase new digital radios and noted that the price is lower than the city would receive otherwise which is leading to the push to include Public Works and the Administration in the purchase. He pointed out that while the city has been saving for the fire and police radios, it did not set aside any money for public works and administration. Mr. Bohman reported that the city is about \$4,000 short of getting all the radios.
- Mr. Kilburn asked when the radios would be purchased. Mr. Bohman replied that Chief is being asked to purchase now. Mr. Ringo noted that Chief Wendt is on the committee and cautioned about starting the warranty clock too soon if purchase too far in advance of the new digital system going live. Discussion followed about when the new system will be up and running.
- Mr. Bruns asked Mr. Yelton if there were areas of the city where he needed to perform street sweeping because streets were unraveling. Mr. Yelton responded that there were several such locations. Mr. Bruns followed up asking if the amount of such streets was as much as it had been in the past. Mr. Yelton replied that the amount of potholes had been greatly reduced in recent years. Mr. Bruns commented that it feels good to have the luxury to decide to push off street work because the street is not in bad enough condition versus pushing off because of lack of funds.



### **Public Works Director Report**

- Mr. Yelton gave the Public Works Director's report. He stated that the public works staff has been working on island projects including working with 11 citizens to rehab the Rogers Overlook traffic island. Mr. Yelton stated that the department has been bush-hogging overgrown right of way with the help of the County. He reported that the city is cutting back the brush on the Franzen Lake dam to help turn it to grass to comply with state requirements.
- Mr. Yelton stated that rains have slowed field maintenance on the parks but staff is catching up. He noted that Groundskeeper Wayne Slusher is doing a great job. Mr. Yelton also reported that several bleacher boards have been replaced and all were painted.
- Mr. Yelton stated that FEMA is on its 3<sup>rd</sup> phase for reimbursements for the February slide on short Amsterdam. He thanked City Administrator/Clerk and Deputy Clerk Jennifer Lipson and Receptionist Anna Bailey for their help with the paperwork and federal reporting.
- Mr. Yelton thanked SD1 for their assistance with several projects and new storm water maps.
- Mr. Yelton reported that he is focused on training due to the addition of new staff, including safety trainings and how to use equipment properly.
- Mr. Yelton noted that salt contracts have not arrived yet but that the city has 300 tons available.
- Mr. Yelton thanked the Garden Club and Kenton County Engineer Nick Hendrix and the County Public Works crew for their help.
- Ms. Koenig questioned regarding street signs. Mr. Yelton replied that the city is on its third wave and reported that the signs will be installed by Thanksgiving except for Buttermilk because of the pending road project there in the spring.
- Ms. Koenig thanked Buck for all his work with residents on the Rogers Overlook traffic island.

### **Events and Beautification:**

- Ms. Koenig gave the Events and Beautification report.
- Ms. Koenig reminded the public that Music Fest will be held September 29, 2018 from 5:00 p.m. - 10:30 p.m. with Everyday People Band and Naked Karate Girls performing. She expects that Music Fest will draw a very large crowd. Ms. Koenig noted that parking is available in several locations with shuttle service. She also noted that Music Fest would have a beer garden, the Fire Department would be grilling food and that food trucks would also be available. Karen Borros, a volunteer member of the event committee noted that there will be fireworks at 10 p.m. Mayor Callery stated that Sheriff Korzenborn has agreed to provide two golf carts to assist with the event. Ms. Koenig asked for volunteers.
- Ms. Koenig announced that the Civic Club's car show would be held this coming Saturday.
- Ms. Vaden announced that the Haunted Trails event will be the last Saturday in October (October 27<sup>th</sup>).

**Finance:**

- Mr. Waugaman presented the August Finance Report.
- Mr. Waugaman noted that questions were submitted by committee members and responded to by Mr. Bohman. Mr. Waugaman reported that \$1,654 was used towards the DefendVH case while all other legal bills cost \$3,851.
- Mr. Waugaman noted that the committee asked questions about negative net income in the KMA fund, discussed shifting some engineering experiences from general fund to road funds, CERS, garbage collection, costs for the RAD class and School Resource officer were reviewed, the conversion to franchise fee from the telecommunication tax, the Police and Police Interlocal department budgets, and the profit and loss reports from the various road funds.
- Mr. Waugaman presented the balance sheet standing of various designated resources and undesignated fund balances, giving the city a total net equity of \$1,366,707. Mr. Waugaman noted that various restricted fund designations and reported an unrestricted fund balance of \$617,447 and net income of (\$382,707). Mr. Waugaman stated that the rainy day fund is the unrestricted fund balance of \$617,447 and that the negative net income amount is offset by the \$750,000 for cash flow which will be reimbursed when tax bills are paid.
- Mr. Waugaman stated that committee could not vote to recommend the financials due to lack of quorum and will be reviewed with the September financials.
- The next meeting will be held October 15<sup>th</sup>, at 7:00 p.m. in Chambers.

**Administration:**

- Ms. Vaden reported that there was no Administration meeting in September.
- The next meeting will be October 3, 2018.

**Recreation:**

- Mr. Ringo reported that there was no meeting in September and would not meet in October. He noted that the focus has been on working with the Civic Club on renewing the lease for Franzen Fields.
- Mr. Ringo announced the annual field draw for practice and game fields for spring ball would be held Thursday December 13<sup>th</sup> at 6:30 in Council Chambers.

**Fire Authority:**

- Mr. Ringo gave the Fire Authority report.
- Mr. Ringo gave the run numbers.
- Mr. Ringo noted that the ISO review was taking place and that they expected to retain a "3" rating. He stated that is very hard to get a "2" rating.
- Mr. Ringo announced that the department started using a new SafetyPad platform for billing and reviews have been positive. Ms. Vaden inquired about details for SafetyPad. Mr. Bruns replied that prior to SafetyPad the department used a Toughbook which took about 45 minutes per run to download all the required paperwork. He explained that SafetyPad is preloaded with dropdowns that has cut the processing time to 15 minutes which has allowed EMTs to have the paperwork to the hospital when the ambulance arrives.
- Mr. Ringo noted that construction on several projects in Crescent Springs have begun which will increase future service need for both Fire and Police, especially when the Villa Hills projects also get started.

- Mr. Ringo noted that the next meeting is scheduled to be held on October 15<sup>th</sup> at the Firehouse.

#### **City Attorney Report:**

- Mr. Rhoades reported that there was no report this month.
- Mr. Rhoades passed out a memo.

#### **City Administrator/Clerk:**

- Mr. Bohman announced that the tax bills will be going out at the end of the month. He noted that the tax bill will say that they are due October 1<sup>st</sup>, but if the bill arrives after the October 1<sup>st</sup>, there is a grace period to pay without penalty until November 30<sup>th</sup>. Mr. Bohman noted that there are multiple ways to pay such as using the lock box which is the PO box address on the tax bills, paying at the Clerk's window during business hours, using the drop box at the City Administration building after hours, paying at the Crescent Springs Heritage Bank, and new this year, paying online on the city's website. Mr. Bohman noted that the online platform is not operational yet, but will be by the time the bills are due in November.
- Mr. Bohman explained the rules regarding the placements of political yard signs and offered guidelines on where to place signs. He noted that political yard signs are prohibited in the public right-of-way. Mr. Bohman noted that signs should not be placed between the sidewalk and the street in the utility strip. He stated that if there was no sidewalk in the front of the property, signs should not be placed closer to the street than existing telephone poles. If neither sidewalks nor poles were available as guides, campaign signs should be placed at least 10 feet back from the street.

#### **Mayor's Report:**

- Mayor Callery announced that the city became a Veterans' Hall of Fame City and is one of 38 such cities in the state. The sign denoting this achievement was placed at the city sign at Buttermilk.

The next items on the agenda were Old Business and New Business.

#### **Old business:**

- There is no old business.

#### **New business:** Lien Release Request, draft Resolution 2018-Q.

- Mr. Bohman commented that there are about a dozen properties in the city with outstanding code enforcement liens. One property in foreclosure has approximately \$30,000 in liens on it and the foreclosing bank is asking settle the liens for a lower amount to assist with the foreclosure process because the outstanding lines and mortgages are more than the value of the property in its present condition. He reminded Council that a similar issue came up a year ago. Mr. Bohman explained that the liens are shared with the Joint Code Enforcement board and they count on those dollars to cover the cost of operating the board. He suggested that the city settle for no less than \$16,500 by waiving the city's portion of liens. Mr. Bohman pointed out if the sale falls through and the bank abandons its foreclosure action it could take up to 2 years for the city to complete a spate foreclosure action. He stated he would hate to see the property languish for a couple of years over money the city had not budgeted to receive.

- Mr. Waugaman commented that the mortgages are too high to cover the costs of sale and to rehab the property so he does not think that the sale will go through. Mr. Ringo agreed and felt the bank issued a veiled threat to the city. Mr. Waugaman stated he felt nothing was going to happen to the property. Ms. Koenig asked how much was owed on the property. Mr. Waugaman stated \$74,000 1<sup>st</sup> mortgage, \$30,000 second mortgage and \$30,000 liens not counting the \$30-40,000 in repairs. Mr. Rhoades stated that whoever wins the bid will probably not big enough to pay off all the mortgages.
- Mr. Bruns asked who gets priority on Master Commissioner Sales. Mr. Rhoades replied that the mortgages would get top priority. He stated that since the liens were filed after the foreclosure started the judge may not treat the city liens as a priority. Discussion followed.
- Mr. Ringo asked what happens if there is not enough to pay the liens. Mr. Bohman replied that the costs come out first, then the balance if any if split between the City and the Joint Code Enforcement Board.
- Discussion followed regarding the potential sale price, the lien amounts, the bank's motives to try and pay off the liens to get the city out of the foreclosure process, and the imposition of future code violations and liens.

A motion was made by Mr. Kilburn, seconded by Mr. Ringo to approve Draft for Resolution 2018-Q. A voice vote was taken, all in favor.

#### **Council and Public Comments:**

- Mr. Bruns reminded the public about the upcoming change in the hours of darkness and asked drivers to be on the lookout for children and drive safely.
- Tom Wenning of Carpenter's Trace pointed out the crosswalk at Tom Braun and Palomino need to be repainted and he suggested a crosswalk without a stop sign at be placed at Villa Drive to help students crossing the street at that location.
- Mr. Wenning continued by requesting that council members stop separately listing the legal costs to the City of the DefendVH lawsuit against the city. He noted that the residents who filed the suit are paying for the attorneys on both sides (one a plaintiffs and the other as taxpayers) and it was not fair to those residents. Mr. Waugaman replied that it was still a cost to the city.
- Mayor Callery asked that Mr. Yelton check into the crosswalk issues. Mr. Yelton said he would work with the County to get the information needed to install a new crosswalk and noted that it is was not as easy as painting down lines due to traffic regulation on signage, reflectivity and such. Mr. Bruns clarified that existing crosswalks could be repainted and Mr. Yelton agreed. Mr. Waugaman noted that the intersection does not line up exactly. Ms. Koenig questioned the false sense of security and safety standards regarding putting in a crosswalk without stop signs. Discussion followed. Mr. Ringo pointed out that it was a dangerous area to cross and anything that the city can do would be helpful.

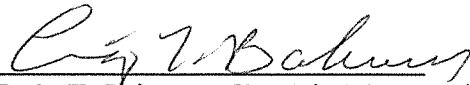
At 8:42 p.m. Mr. Kilburn made a motion, seconded by Ms. Koenig to enter into executive session pursuant to KRS 61.810(c) Pending and threatened litigation. A voice vote was taken with Mr. Ringo and Ms. Vaden opposed. Motion carried 4-2. Council entered Executive Session.

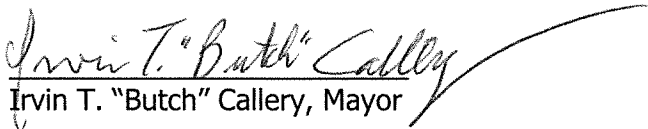
At 9:18 p.m. Mr. Bruns made a motion, seconded by Mr. Ringo to leave Executive Session.

With no further business, Mr. Ringo made a motion to adjourn, seconded by Mr. Waugaman. Voice vote was taken. All in favor.

Time of Adjournment was 9:19 p.m.

Respectfully submitted,

  
Craig T. Bohman, City Administrator/Clerk

  
Irvin T. "Butch" Callery, Mayor