



**Meeting #686 Minutes
July 17, 2019**

Mayor Heather Jansen called the July 17, 2019 meeting of City of Villa Hills Council (Meeting #686) to order at 6:31 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. Mayor Jansen led the prayer and the Pledge of Allegiance. Mayor Jansen asked for a moment of silence in honor of Joyce Callery and Clyde Middleton. City Administrator/Clerk Craig Bohman called the roll. Those in attendance:

**Mayor Jansen
R. Baehner
J. Cahill
S. Ringo
C. Stover
S. Thompson
S. Wadsworth**

**Mary Ann Stewart, City Attorney
Craig T. Bohman, City Administrator/Clerk
Chief Allen, Police Department
Derick Yelton, Public Works Director
Matt Bogen, City Engineer**

A quorum was present.

The first item on the agenda was approval of the minutes of the June 19, 2019 council meeting #685. Motion was made to approve as amended by Mr. Ringo, seconded by Mr. Baehner. A voice vote was taken, all in favor.

The next item on the agenda was approval of minutes from the July 2, 2019 special meeting. Motion made by Mr. Baehner, seconded by Ms. Wadsworth. A voice vote was taken, motion carried all in favor.

The next item on the agenda was presentations.

Presentations:

Katie Dillenburger of Bayer Becker presented an update on the Collins/Amsterdam Traffic Study

- Ms. Dillenburger discussed the new signal at Buttermilk and Collins and various traffic improvement concept plans at Amsterdam and Collins. Ms. Dillenburger stated that KYTC is reviewing and amending the agreement to require road improvements by 2024 (instead of 2022) as a result of reduced traffic with changes in the Sanctuary development plan.
- Council members asked questions to clarify the traffic numbers. Discussion followed among Council, Ms. Dillenburger, Ms. Veronica Smedley (owner of 957 Collins Road) and staff regarding the impacts of various concept plans, especially on the southwest corner home at Amsterdam and Collins. Ms. Smedley, stated she did not want to lose

either her side or front yard. Additional discussion followed about changes to the concepts to lessen the impacts of existing residents. Council asked additional questions about changes to designs and answered questions from concerned property owners in attendance.

- Ms. Dillenburger discussed changes to the Niewahner intersection and noted that the four-way stop has been reduced to a two-way stop with a turn in lane that will be installed by the developer.

The next item of business was legislation.

Legislation:

- Ms. Stewart presented a 2nd reading of draft Ordinance 2019-F. This an Ordinance of the City of Villa Hills, Kentucky amending Section 50.99 of the Villa Hills Code of Ordinances to establish civil penalties and amending section 92.13 to conform.

Motion made by Ms. Stover, seconded by Mr. Ringo to approve. A roll call vote was taken as follows:

Mr. Baehner	Y	Ms. Stover	Y	Mr. Cahill	Y
Mr. Ringo	Y	Mr. Thompson	Y	Ms. Wadsworth	Y

Motion carried with 6-0. This will become Ordinance 2019-6.

- Ms. Stewart presented for consideration and adoption of draft Municipal Order 2019-H. This is a Municipal Order for the City of Villa Hills, Kentucky authorizing the Mayor to sign agreements and/or Memorandums of Understanding with the Kentucky Transportation Cabinet, Sanitation District no. 1 and the Northern KY Area Development District for the Buttermilk Pike SNK project.

Mr. Bohman thanked Senator McDaniel, State Representative St. Onge, Larry Brown, and Bob Yeager for getting the approval through the bureaucracy. Mr. Bohman expected approval Friday or early next week.

A motion to approve was made by Mr. Cahill, seconded by Mr. Baehner to approve. A voice vote was taken, all in favor.

This will become Municipal Order 2019-9.

The next item on the agenda was committee reports.

Committee Reports:

Police:

- Chief Allen gave the Police report.
- Chief Allen reported on the number of crimes, cases, accidents, citations and open cases.
- Chief Allen reported that the Lupita's Bakery theft case was closed with the 2nd vehicle recovered and both suspects under arrest.

- Ms. Stover asked about the chronic nuisance situation with a renter at 922 Lost Valley Court. Chief Allen reported no calls since a meeting with the property owner. Ms. Stewart noted that eviction is in process.
- Mr. Baehner asked Chief Allen to give an update on the personnel situation. Chief Allen noted Officer Bradford and McHale resigned. He discussed the hiring and interview process that is ongoing to fill those positions. Chief Allen stated he will use minimal overtime.
- Chief Allen noted that K-9 Onexx has received a grant for a bullet proof and stab resistant vest.
- Ms. Stover praised K-9 Onexx for his demonstration during Fire in the Hills.

Safety:

- Mr. Baehner gave the Safety Committee report.
- Mr. Baehner noted that the new Buttermilk Pike signal has been installed.
- Mr. Baehner asked Ms. Stewart to update the situation with 2727 Vera Cruz Dr. Ms. Stewart gave an update on the negotiations with the bank on demolition. She noted that the 30-day limit to rehab or demo is July 30, 2019 and demolition is set for July 31, 2019. Mayor Jansen advised on the city's efforts to address the issue.
- Mr. Baehner thanked Buck Yelton and the Public Works crew for their work in Prospect Point.
- Mr. Baehner noted that increasing the speed limit on Rogers Rd. has been tabled.
- Mr. Baehner reported that Crescent Springs has requested the creation of a joint committee to review the impact of growth on traffic in the area.
- Mr. Baehner noted that Crescent Spring's Councilmember Bob Mueller brought to the committee's attention that the first anniversary of the PD contract has passed and there has been a lot of positive feedback and all is going well.
- Mr. Baehner stated that a no U-turn at Anderson Road will be installed by the state.
- Mr. Baehner reported that Ms. Wadsworth inquired about the update to the contingency plan. He stated that he is working on that and will bring it forward shortly.
- Mr. Baehner discussed potential no parking areas on Wesley and Valley Trails near the intersections with Dalewood due to blinds spots and asked staff to proceed with notification of residents and legislation. Chief Allen described the length of each potential no parking area. Mr. Baehner noted that Chief Wendt also expressed concern about the blind spots in those areas as well.
- Chief Allen reported that the Safety Fair will be held on August 7, 2019 6:00-8:30 p.m.
- Mr. Baehner answered an audience member's question that there are no plans to remove parking on Niewahner. The resident stated she supported removing parking on the street.

City Engineer:

- Mr. Bogen presented the City Engineer's report.
- Mr. Bogen stated that the Buttermilk SNK project is 99% of the way to being able to bid. He stated that the project split into two phases: Rogers to Sunglow and Sunglow to Meadow Wood with Storm water work occurring over the winter.
- Mr. Bogen discussed the Lakeshore, Lake, and Villa Marie project and noted the phasing of that into two parts. He explained the difference between asphalt with concrete curbs versus concrete with rolled curbs.
- Mr. Bogen discussed the status of various SD1 cost share projects in the city.

- Mr. Cahill inquired how much money it would cost to split the Buttermilk project into 3 projects. Mr. Bogen replied that the project bid has already been submitted to Frankfort and changes will require resubmission.
- Mr. Cahill asked about the cost and strength of concrete versus asphalt. Mr. Bogen stated that either is fine and that they are the same structurally. He noted a cost savings upfront. Mr. Yelton stated he preferred asphalt as it is easier to maintain and replace. Mr. Ringo asked which is better for snow removal. Mr. Yelton stated asphalt is better in order to avoid catching the blades on every panel joint. Mr. Bohman noted that maintenance and replacement of both the curbs and the asphalt lanes are easier but more frequent. He noted that asphalt with concrete curbs are what is going into the Sanctuary development and what will replace Buttermilk Pike. He noted that the trade-off is slightly higher maintenance on the backend for savings up front with the ability to repair curbs and travel lanes separately.

Public Works Committee:

- Mr. Thompson gave the Public Works Committee report.
- Mr. Thompson reiterated previous discussions regarding Buttermilk Pike and Lakeshore road projects.
- Lake Lean benches are in place thanks to the Events and Beautification Committee.
- Mr. Thompson noted there is no time frame on restriping sidewalks and center lane markings.
- Mr. Thompson reported that the Sanctuary grading will start soon.
- Mr. Thompson mentioned the Short Amsterdam sidewalk project and the change in the cost estimate that increases the city's portion of the joint project from \$58,000 to \$200,000. A lot of discussion followed regarding the cost benefit and potential use of a new sidewalk in that area. Consensus emerged that the opportunity costs to do the sidewalk instead of other projects was very high at the \$200,000 threshold.
- Mr. Baehner asked about the closure on Highwater. Mr. Bohman replied that the county will install a temporary signal to allow traffic to use one lane.

Public Works Director Report:

- Mr. Yelton gave the Public Work Director's report.
- Mr. Yelton stated that panel replacements will begin soon. He gave an update on the sign project completion status and gave various quotes for maintenance work throughout the city. Mr. Yelton noted that the River Watch project was estimated at \$72,450 for drainage, chemical grouting and overlay.
- Mr. Yelton explained the 9 water main breaks and various encroachment permits that have been issued and the follow-up needed on those.
- Mr. Yelton stated that sod had been added to Villa field and soccer goals. Mr. Ringo noted that Villa Madonna Academy said they would pay and asked that a bill be sent.
- Mr. Yelton described various improvements to the ball fields, the Villa parking lot and Rigney Park playground equipment.
- Mr. Yelton thanked Ms. Wadsworth, the Garden Club and Bob Rentz and Prospect Point HOA, the Crescent Springs/Villa Hills Fire Department and the Public Works staff for their help with the department's work.

Events and Beautification:

- Ms. Wadsworth gave the Events and Beautification Committee report.
- Ms. Wadsworth reported that the committee wants to hold Shred Day annually but that they are unsure if there is enough demand.
- Ms. Wadsworth stated that the Staff Appreciation lunch should be held once per year.
- Ms. Wadsworth noted some legal questions had arose regarding the submissions to the photo contest and that they will follow up with the City Attorney.
- Ms. Wadsworth gave an update on the planning for Haunted Trails and Music Fest.
- Ms. Wadsworth reported that the Behringer-Crawford Museum requested to have a "Villa Hills" Day during December but the committee had declined.
- Ms. Wadsworth noted that the committee is looking at adding additional events like Movie Night, renting the Ice Rink, etc.
- Mr. Ringo noted that the special events that use the parks should clean the park and not leave it for Public Works to clean afterwards.

Finance:

- Mr. Cahill gave the Finance Committee report.
- Mr. Cahill explained the end of year balances and surplus reserves.
- Mr. Cahill noted that the committee is still working on an investment policy.
- Mr. Cahill thanked Mr. Bohman and staff for coming in under budget in every category.
- No motion was requested or made to approve financials.
- The next meeting will be held August 19 at 7:00 p.m. in Chambers.

Administration:

- Ms. Stover noted that the July meeting was cancelled due to the July 4th holiday.
- Ms. Stover discussed the committee's research and work reviewing beekeeping in the city. She noted that the Beekeeper whose hives have caused concern had decided to give the hives to other beekeepers and the complainant has dropped his request for an ordinance. Mr. Kerr, a city beekeeper, thanked Ms. Stover for her work.
- The next meeting will be held August 7th at 6:30 in the Administration building Conference room.

Recreation:

- Mr. Ringo advised that the committee did not meet in July and the next meeting will be held August 8th in Chambers.
- Mr. Ringo noted that the lease with the Villa Hills Civic Club has been signed by the Club President and he thanked Council for their support during the difficult negotiation process.

Fire Authority:

- Mr. Baehner gave the Fire Authority Report.
- Mr. Baehner gave the monthly run report.
- Mr. Baehner reported that Bromley gave the notice that they are not continuing with the Fire Authority contract and that this will cause a deficit in the fire department that will need to be addressed.
- Mr. Baehner announced that the members of the new Fire House Committee had been appointed by the Mayors.
- Mr. Ringo noted that Bromley was \$35,000 out of a \$1.2M budget. He noted that Villa Hills and Crescent Springs are growing and that was good. Mr. Baehner concurred.

City Attorney:

- Ms. Stewart gave the City Attorney report.
- Ms. Stewart noted that the Court of Appeals ruled against the city and wishes to discuss in executive session.
- Ms. Stewart gave a brief update on foreclosures.

City Administrator/Clerk:

- Mr. Bohman gave the City Administrator/Clerk report.
- Mr. Bohman thanked staff for their work on making daily small decisions to save the surplus over the course of the fiscal year.
- Mr. Bohman reported on the status of the LED update, Sanctuary Village project, the restoration of the water main break at Rogers and Sierra.
- Janie Terrell asked if all construction traffic will use Collins. Mr. Bohman noted that they are required to use Collins. Discussion followed regarding the construction hours and how to report violations.

Mayor: Mayor Jansen had nothing additional to report.

Old Business/New Business: There was no old business. No new business was brought forward.

Public Comments:

- A resident asked for Shred Day to be an annual event and asked how to reach Mr. Baehner privately. Mr. Baehner stated he would speak with her after the meeting concluded.
- A resident thanked Council for the new Lake Leen dock and benches.
- Ms. Terrell asked if lane markings will be installed for the new signal. Ms. Dillenberger stated that they would be installed over the weekend.

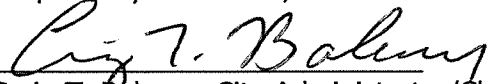
At 8:43 p.m. a motion was made by Mr. Baehner, seconded by Mr. Thompson to enter into Executive Session. (61.810 1cc)

At 9:17 a motion was made by Mr. Ringo, seconded by Mr. Baehner to leave Executive Session.

With no further business, at 9:18 Mr. Baehner made a motion to adjourn, seconded by Mr. Ringo. A voice vote was taken, all in favor

Time of adjournment was 9:18 p.m.

Respectfully submitted,



Craig T. Bohman City Administrator/Clerk



Heather H. Jansen, Mayor