

**Caucus Meeting
March 11, 2020**

Mayor Jansen called the March 11, 2020 City of Villa Hills Caucus meeting to order at 6:30 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. The pledge was led by the Mayor. Those in attendance:

**Mayor Jansen
R. Baehner
J. Cahill
S. Ringo
C. Stover
S. Thompson
S. Wadsworth**

**Bryce Rhoades, Assistant City Attorney
Craig T. Bohman, City Administrator/Clerk
Chief of Police Bryan Allen**

A quorum was present.

First item on the agenda was a presentation from Seth Cutter with the Kenton County Airport Board.

Mr. Cutter opened his presentation by discussing changes at the airport with a brief update on Coronavirus precautions.

Mr. Cutter further presented on the recent changes at the airport. He touched on employment, air service, increased passenger volume, lowers fares, a travel navigator website and improvements to rental car services. Mr. Cutter noted 90% connecting flights.

Mr. Cutter discussed current and future building projects at the airport including Amazon and a major runway rehab project.

Mr. Cutter acknowledged noise concerns and how the airport works to limit noise. He noted that future volume is expected to be lower than the hub peak in 2004. He brought Council's attention to noise related pages on their website.

Mr. Cutter pointed at the web page for jobs at the airport.

Mr. Cutter discussed the new Real ID requirements effective October 1, 2020 and suggested people getting passports.

Ms. Wadsworth inquired if the TSA fast pass ID program would meet Real ID requirements. Mr. Cutter replied that it does not.

Ms. Jansen reminded the public that the city is a passport acceptance facility and those interested are encouraged to call the City.

Ms. Stover asked for clarification on changes in flight patterns while the East-West runway is rehabbed. Mr. Cutter replied that they will be diverted to the North-South runway. Ms. Stover followed up with a question about relocating the cell phone lot. Mr. Cutter replied that it is being evaluated by the airport staff for improvements.

The next item on the agenda was Legislation.

Legislation:

- **Mr. Rhoades gave the 1st reading of Ordinance 2020-A.** This is an ordinance of the City of Villa Hills amending Chapter 33 of the City's Municipal Code of Ordinances by repealing section 33.40 through 33.45 regarding Vehicle License Fees and amending sections 33.99 and 33.990 to conform.
- **Mr. Rhoades gave the 1st reading of Ordinance 2020-B.** This is an ordinance of the City of Villa Hills amending the personnel and pay classification plan of non-civil service employees.
 - Mr. Thompson asked who did the survey. Mr. Bohman explained that the NKCCMA does this annually.

The next item on the agenda was Budget Priorities discussion.

Mayor Jansen gave brief comments introducing the budget discussion.

Mr. Cahill noted that it is important to determine what projects the City wants to complete, then figure out how to fund these projects.

Discussion followed about revenue options, the proposed 3% raise to stay competitive, the fire department request, the need to add a full time member to the Public Works Department, the need for increased road work, the desire not to raise taxes, considering additional debt to pave roads, phasing LED lights conversion, sidewalks, capital fund contributing, new Public Works equipment, sharing code enforcement officer with Crescent Springs, and the pros and cons of various tax increases.

Further discussion followed about changes to insurance premium tax. Consensus emerged to increase the rate to 6% and tax life insurance and non profit organizations.

Mr. Baehner made a motion, seconded by Ms. Wadsworth to amend Ordinance 2020-C to 6%.

- **Mr. Rhoades gave a 1st reading of Ordinance 2020-C.** This is an ordinance of the City of Villa Hills amending Chapter 110 of the City's Municipal Code of Ordinances by amending section 110.02 setting the Occupational License Fee on insurance companies at 6% removing the exemption for life insurance policies and amending Ordinance 1986-13 to remove the exemption for churches and properties used for religious, educational or charitable purposes.

The next item on the agenda was general discussion/other items.

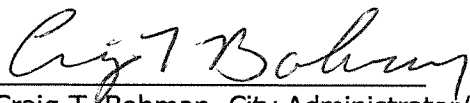
General Discussion:

- There was no general discussion.


With there being no further discussion or comments, a motion was made by Ms. Stover, seconded by Ms. Wadsworth to adjourn. Motion carried voice vote all in favor.

Time of adjournment was 8:40 p.m.

Respectfully submitted,



Craig T. Bohman, City Administrator/Clerk



Heather H. Jansen, Mayor