



**Caucus Meeting
December 8, 2021**

Mayor Heather Jansen called the December 8, 2021 City of Villa Hills Caucus meeting to order at 6:32 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. Mr. Bohman called the roll. Those in attendance were:

Mayor Jansen	Bryce Rhoades, City Attorney
R. Baehner	Craig T. Bohman, City Administrator
J. Cahill	Matt Hall, Police Sergeant
S. Ringo	
C. Stover	
S. Thompson	
S. Wadsworth – Attended virtually	

A quorum was present.

- The first item on the agenda was a presentation on concepts for Collins Road/Amsterdam Road.

Ms. Dillenburger discussed the design presented in the summer. Council members raised questions regarding traffic at Villa Madonna Academy in the morning.

Mr. Ringo noted that CHI has cut off the access to Madonna Manor Drive. Discussion followed about possible changes at Villa Madonna Academy drop off and pick up.

Mr. Ringo discussed the roundabout and the issues with Villa traffic not being addressed with a roundabout. Mr. Baehner noted that the grading on Old Collins Road would be an issue. Discussion about the roundabout followed.

Mayor Jansen inquired if the \$744K is the cost of the Bell building. Ms. Dillenburger confirmed that.

Mr. Ringo noted that all three alternatives are the same \$1.5m price. Ms. Dillenburger discussed pricing estimates.

Mr. Ringo brought up turning the intersection as a 4-way stop. He indicated that he could not support any that did not address Villa traffic. Mr. Thompson suggested eliminating Old Collins and pouring driveway to Collins. Discussion followed.

Mr. Smedley noted that the state requires the improvement but not improving the traffic. Mr. Ringo and Mr. Thompson explained the road project moves traffic more efficiently.

Mr. Ringo asked Ms. Dillenburger if a 4-way intersection is possible. Ms. Dillenburger said yes. Mr. Ringo followed up on cost. Ms. Dillenburger made a guess without the benefit of research of \$400K for 500ft on Villa Madonna Academy property. Discussion followed about possible solutions on Villa property and the price of the retaining wall.

Mr. Ringo asked if Council supported a roundabout. Council members replied no.

Mr. Ringo asked of Council who wanted to explore a 4-way intersection. Ms. Stover inquired how to address the homes on Old Collins.

Mr. Ringo noted that this is a no-win situation and Council must select the option that best serves the public.

Mr. Cahill asked about redoing the site of the lake. Ms. Dillenburger replied that the lake may be an option. Discussion followed.

Mr. Ringo asked if sidewalks were on the north side. Ms. Dillenburger stated it was.

Mr. Cahill inquired about timing of the decision based on June 2023 construction start date. Discussion followed about what information to have for next week.

Mr. Ringo asked Mr. Bohman to explain the ARPA funding. Mr. Bohman explained. Discussion followed about the TIF.

- The next item on the agenda was the 1st Reading and Discussion of Ordinance 2021-K2. This is an Ordinance of the City of Villa Hills, in Kenton County, Kentucky amending Chapter 90 of The Villa Hills Code of Ordinances to prohibit the storage, keeping, raising, or harboring of fowl within the City unless the property's zoning designation expressly permits agricultural activity, providing an exemption for fowl present in the City on or before December 31, 2021 and amending the City of Villa Hills Nuisance Code.

Mr. Rhoades gave the first reading of Ordinance 2021-K2.

Ms. Stover stated that the redrafted Ordinance allows the people who have chickens to keep them but bans them in zones without permitted agricultural uses.

Mr. Ringo thanked the committee for making this compromise. Mr. Cahill concurred.

- The next item on the agenda was discussion regarding Telecommunications Ordinance changes.

Mr. Bohman informed Council that Verizon has contacted the City regarding the placement of an additional small cellular tower. Mr. Bohman noted that he has informed Verizon that a franchise agreement including the existing six towers is

needed. He reported on suggested changes to the telecommunication regulations proposed by Verizon. These include:

1. Lowering the fees in the ordinance to \$270 per FCC rules and in the alternate \$1,200 if the FCC changes the rule. Mr. Bohman clarified that he told Verizon that was per antenna, not total.
2. Reducing the notification area from 500 feet to just the adjacent property owner. Mr. Bohman counter-proposed 125 feet.
3. Eliminate the co-location requirement. Mr. Bohman countered with an application stipulation on how the company would handle a co-location request in the future, such as requiring the co-locating utility to replace the pole with one that can co-locate.

Mr. Bohman noted that the regulations already allow for negotiated fees, therefore no change was needed to accept the proposed fees, just a municipal order once an agreement is reached.

Mr. Ringo noted that the co-location requirement is a hardship for companies because it forces them to overdesign a facility that may never get used.

Council agreed to have the changes suggested by Mr. Bohman drafted for the next meeting.

- The next item on the agenda was discussion regarding Pay and Classification Ordinance.

Mr. Bohman reported that two of the current twenty-five employees are redlined on pay and that multiple employees will redline next year depending on the size of the raise that is included in the budget. He stated that the Pay and Classification schedule will need to be amended to avoid this. Mr. Bohman stated he would have proposal for the Administration and Finance Committees to review once the annual NKCCMA salary survey is released in February.

- The next item on the agenda was general discussion.

It was noted that Shop with a Cop/Firefighter would be December 15th from 4:00 to 5:00 and then they would return to the firehouse at 5:30 to bring wrapping the gifts.

Mr. Ringo thanked Mayor Jansen for the update on current issues in the City.

At 7:48 Mr. Baehner, seconded by Mr. Cahill made a motion to enter into executive session.

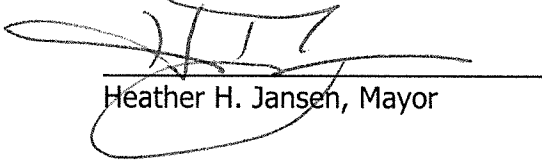
At 8:05 Mr. Baehner, seconded by Mr. Ringo made a motion to leave executive session.

With there being no further discussion or comments, a motion was made by Mr. Baehner, seconded by Mr. Ringo to adjourn. Motion carried voice vote all in favor.

Time of adjournment was 8:06 p.m.

Respectfully submitted,


Craig T. Bohman, City Administrator


Heather H. Jansen, Mayor