



**Council Meeting #715 Minutes
December 15, 2021**

Mayor Heather Jansen called the December 15, 2021 Public Hearing and meeting of City of Villa Hills Council (Meeting #715) to order at 6:30 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. Mayor Jansen led Council in a prayer for those affected by the tornadoes in western Kentucky, followed by the Pledge of Allegiance.

Ms. Lipson called the roll. Those in attendance:

**Mayor Jansen
R. Baehner
J. Cahill
S. Ringo
C. Stover
S. Thompson
S. Wadsworth**

**Craig T. Bohman, City Administrator
Jennifer Lipson, City Clerk
Bryan Allen, Police Chief
Derick Yelton, Public Works Director
Bryce Rhoades, City Attorney
Matt Bogen, City Engineer**

A quorum was present.

The first item of business on the agenda was approval of the minutes of the November 17, 2021, Council meeting.

A motion was made to approve the minutes with several corrections outlined by Council, by Mr. Ringo, seconded by Mr. Baehner. A vote was taken 6-0. Motion passed.

Next item of business was approval of the minutes of the December 8, 2021, Caucus meeting.

A motion was made to approve the minutes by Mr. Baehner, seconded by Mr. Ringo. A vote was taken 6-0. Motion passed.

Ms. Dillenburger was present for discussions on the Collins and Amsterdam intersection with Council. She stated that in order to bring Villa driveway into the Collins/Amsterdam intersection KYTC would need to approve, and reduce the speed limit to 20 mph. Ms. Dillenburger noted that new Collins would be close to Old Collins in order to align with Villa Madonna.

Mr. Ringo pointed out that a wall on Old Collins would need to be high, part of the wall would need to be as tall as 12 foot high. The newest proposal would impact 4 houses rather than 1 house that the prior plan affects.

Consideration was given that Villa traffic may not be able to be resolved. To create a secondary signalized intersection at Villa, the City may need to meet with KYTC about options. The previous minimum cost option doesn't solve the Villa Madonna issues with traffic. Discussion followed about possibly adding a stop light and 4-way intersection at Villa driveway. Chief Allen was asked about his thoughts on traffic and he suggested adding a lane on Villa property to help push the traffic onto Villa property quicker and off of Amsterdam.

There was discussion about performing a new traffic study, but the work on Bromley/Crescent Springs Road is impacting current traffic counts, so the study may not give a true picture.

It was noted that the Villa Madonna gate and sign would need to be moved and expense would need to be carried by the City. There was further discussion about working on the Cincinnati Bell building option and it will take 5-6 months to finalize before work will begin. The City needs to start work in 2023, so Council needs to work quickly on a decision with working with Cincinnati Bell.

Baehner, Ringo, Wadsworth, Stover and Cahill spoke in favor of moving forward without using the Bell option. Mr. Thompson would like to see the cost for just the retaining wall.

Motion by Mr. Baehner to dispense Cincinnati Bell building option and pursue signalized option, with minimal shift of Collins and possible additional work on Villa Madonna's Drive to help alleviate traffic on Villa. Seconded by Mr. Ringo. Baehner, Ringo, Wadsworth, Stover and Cahill in favor, Mr. Thompson opposed. Motion Passed 5-1.

Ringo will contact Cincinnati Bell to inform them of the City's decision. Council will follow up with Mr. and Mrs. Smedley when the City is ready to move on to the next step with the project.

Legislation:

- **2nd Reading and approval of draft Ordinance 2021-K2**

An Ordinance of the City of Villa Hills, in Kenton County, Kentucky amending Chapter 90 of The Villa Hills Code of Ordinances to prohibit the storage, keeping, raising, or harboring of fowl within the City unless the property's zoning designation expressly permits agricultural activity, providing an exemption for fowl present in the City on or before December 31, 2021 and amending the City of Villa Hills Nuisance Code.

Mr. Rhoades gave the second reading of Ordinance 2021-K2.

Mayor Jansen requested a clarification with the ordinance on 90.14 section 2 – instead of "any lot or parcel or in one residential dwelling" to use "and/or" – because it give potential interpretation of 10 animals.

Total of 5 animal limit (the exception pertains to having fowl, not the number of pets permitted)

Additional discussion about language, and Council requested to reflect as: Owner on current parcel, not future owners of same parcel and not transferred from one property to another.

Mr. Bohman stated that anyone in possession of a chicken coop will need to contact the city building to register and list owner of record by no later than December 31, 2021.

Mr. Baehner read the updated ordinance changes to Council, and the changes were made to the Ordinance.

Ms. Stover made a motion to adopt the ordinance with listed amendments, seconded by Ms. Wadsworth. Roll call vote taken, Cahill, Ringo, Stover, Thompson, and Wadsworth in favor, Baehner opposed. With a vote of 5-1, motion passed.

Mr. Baehner	N	Mr. Cahill	Y	Mr. Ringo	Y
Ms. Stover	Y	Mr. Thompson	Y	Ms. Wadsworth	Y

Passed 5-1. This will become Ordinance 2021-11

- **2nd Reading and approval of draft Ordinance 2021-P**

An Ordinance of the City of Villa Hills, in Kenton County, Kentucky amending the Sidewalk Maintenance and Repair sections of Chapter 150 of the Villa Hills Code of Ordinances Titled General Provisions.

This has been amended to keep the 60-day time limit and add that having a vendor under contract to do the repair work as being in compliance with repair requirement.

Mr. Rhoades gave a 2nd reading to draft Ordinance 2021-P. A motion was made by Mr. Baehner, seconded by Mr. Thompson. A roll call vote was taken as follows:

Mr. Baehner	Y	Mr. Cahill	Y	Mr. Ringo	Y
Ms. Stover	Y	Mr. Thompson	Y	Ms. Wadsworth	Y

Passed 6-0. This will become Ordinance 2021-12

- **2nd Reading and approval of draft Ordinance 2021-Q**

An Ordinance of the City of Villa Hills, in Kenton County, Kentucky, Amending the City's budget and Ordinance 2021-4, by increasing the number of reserves used to account for spiking penalties, redistributing expenses within the Road Fund, and adjusting the Federal Grant Fund starting balance. This is an amended budget ordinance for the City of Villa Hills, Kentucky pursuant to KRS 91a.030(10) for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022, by estimating revenues and resources and appropriating funds for the operation of City government and providing that no monies shall be expended by or on behalf of the City of Villa Hills except in accordance herewith.

Mr. Rhoades gave a 2nd reading to draft Ordinance 2021-Q. A motion was made by Mr. Cahill, seconded by Mr. Thompson. A roll call vote was taken as follows:

Mr. Baehner	Y	Mr. Cahill	Y	Mr. Ringo	Y
Ms. Stover	Y	Mr. Thompson	Y	Ms. Wadsworth	Y

Passed 6-0. This will become Ordinance 2021-13

- **1st Reading and discussion of draft Ordinances 2021-R**

An Ordinance of the City of Villa Hills, in Kenton County, Kentucky amending Chapter 52 of the Villa Hills Code of Ordinances titled Small Cellular Tower Design Guidelines

Mr. Rhoades gave a 1st reading to draft Ordinance 2021- R.

Mr. Bohman explained that changes were made as discussed at the Caucus meeting, however the notification limit from 500 feet was established by PDS and cannot be changed.

Committee Reports:

Police:

- Chief Allen presented a Power Point of the November 2021 Police report.
- Chief Allen reported on crimes, accidents, overtime, training and K-9 activity.
- Chief Allen noted that case closure rate is at 96.14%.
- Chief Allen noted that Ashley Mairose is scheduled to start on January 2, 2022, and will begin DOCJT classes in April 2022.

Safety:

- Mr. Baehner gave the Safety report.
- The Committee reviewed the Chief's report.
- Mr. Baehner noted that promotion testing and interviews were completed. Sergeant Hall will be promoted to Lieutenant and Krull and Brockman will be promoted to Sergeant in January.
- Mr. Baehner reported that police vehicles have sustained approximately \$1,400 in damages to tires while on patrol or responding to calls in Sanctuary. City has reached out to developer to inform them and request additional cleaning of roads.
- Mr. Baehner asked Sergeant Hall to give a report on Shop with a Cop/Firefighter which had just finished up this date. Sgt. Hall advised that the children spent approximately \$4,100 on 11 families. He also informed Council that while in line paying, a customer came up and handed them a \$50 gift card to help pay for the purchases.

City Engineer:

- Mr. Bogen presented the City Engineer's report.
- Mr. Bogen reported that Robin Lane is done and that he and Mr. Yelton had done a walk through and submitted a punch list to the contractor to be completed. Duke has finished their patchwork.
- Mr. Bogen advised that there had been \$11,555 in change orders. Change orders included using faster drying concrete on area for ADA driveway access, sidewalk area that was pulled back from roadway, and small area of base repair on roadway.
- Final cost of Robin Lane should be \$290,251. Contractor still needs to finish joint sealing.

Public Works Committee:

- Mr. Thompson gave the Public Works Committee report.
- Mr. Thompson informed Council that KYTC will fix ruts on Collins and Amsterdam when they can.
- Mr. Thompson advised that the guardrail repairs will be a spring project.
- Mr. Thompson reported that Short Amsterdam work to begin in April or May and any closure would be at the bottom. This will be about a 6 month closure and could potentially close access to Fort Wright area of Amsterdam.
- Mr. Thompson thanked Mr. Bogen and Cardinal Engineering for their service to the City.

Public Works

- Mr. Yelton gave the Public Works Directors report.
- Mr. Yelton reported that Robin Lane is done and overlay is complete, except for crack sealing.

- Mr. Yelton advised his department has been doing patching, cleaning catch basins, and attending KLC training.
- Mr. Yelton reported that during the snowfall the City helped the state with salting/clearing state routes and that the state will reimburse for the salt used.
- Chief Allen had sent an email to Villa Hills and Crescent Springs regarding Public Works Crews and thanking both crews for their work on snow clearing.

Events & Beautification:

- Ms. Wadsworth advised that the committee did not meet in December.
- Ms. Wadsworth reported that the Santa parade was canceled on Saturday out of respect for the families who lost loved ones in Western Kentucky tornadoes.
- Ms. Wadsworth advised that she had been in contact with contractor regarding plants around entrance sign and is waiting for a fix on the replacements landscape design.

Finance:

- Mr. Cahill gave the Finance report.
- Mr. Cahill noted that the committee reviewed the November financials will be adjusted after the budget amendment.
 - Mr. Cahill made a motion to approve the November financials, seconded by Ms. Stover. All voted in favor, motion passed.
- Mr. Cahill reported that KLC Investment Pool had gains for the month.
- Next meeting on January 17, 2022 at 7:00.

Administration:

- Ms. Stover stated that the Administration Committee met in December and reviewed the draft ordinance 2021-K2, and the committee will not meet in January.

Recreation:

- Mr. Ringo reported that the Recreation Committee did not meet, and will not meet again until February.

Fire Authority:

- Mr. Ringo advised that the committee had not met yet.
- Mr. Ringo advised that the Chief had sent the fire reports.
- Mr. Ringo stated that the potential firehouse bid date would be January 15th.
- Mr. Ringo discussed storm water issues with the lake and gave an update on assistance being provided by SD1.
- Mr. Ringo reported that the next meeting will be held on Dec. 20th at 6:00 p.m., and that it will be a joint meeting with Firehouse Committee.

City Attorney:

- Mr. Rhoades advised agreements

City Clerk:

- Ms. Lipson informed Council that delinquent tax notices had been sent out.

City Administrator:

- Mr. Bohman reported that Public Works assistance has been offered to Western Kentucky. It may be a month or so before their assistance is requested, and the City

is waiting for Homeland Security to determine when and where help is needed. Police Department has offered surplus equipment, if anyone can use any items that we have available. County coordinating drop off locations for items for those impacted by tornadoes at the County building during the next week.

- Mr. Bohman reported that about one third of LED lights have been replaced.

Mayor's Report:

- Mayor Jansen had no report

Old Business

Ms. Stover feels the Smedley's are not happy. Council discussion that with any project, there is no way to do a project without hurting someone. The Council can work with them to the best of their ability.

New Business

Fire Authority Board – Appointment in January

Mr. Ringo thanked everyone for assistance with Shop with a Cop/Firefighter.

Council thanked Mr. and Mrs. Kerr for the honey that they gifted to council and staff.

Mr. Kerr thanked Council for all of their work and for a great year.

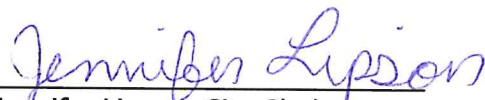
General Comments

NONE

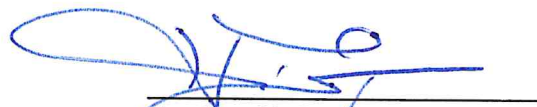
At 8:34 p.m. a motion was made by Mr. Baehner, seconded by Mr. Ringo to adjourn. A voice vote was taken, all in favor. Motion passed.

Time of adjournment was 8:35 p.m.

Respectfully submitted,



Jennifer Lipson, City Clerk



Heather H. Jansen, Mayor