

**Special Meeting of City Council  
May 11, 2022**

Mayor Heather Jansen called the May 11, 2022 Special Meeting of the Villa Hills Council to order at 6:30 p.m. Those in attendance were:

**Mayor Jansen**  
**R. Baehner**  
**J. Cahill**  
**S. Ringo**  
**C. Stover**  
**S. Thompson**  
**S. Wadsworth**

**Craig T. Bohman, City Administrator**  
**Jennifer Lipson, City Clerk**  
**Matt Hall, Police Lieutenant**

A quorum was present.

Mr. Thompson gave an update to Council on Collins and Amsterdam intersection. Bayer and Becker will be doing the administrative work for the project. Mr. Thompson, Mr. Yeager and Ms. Dillenburger will be meeting with Mr. and Mrs. Smedley on May 19<sup>th</sup> to review the updated plans and the effect on their property. There were several items discussed by Council on the updates and what KYTC has agreed to.

Mr. Thompson informed Council that Mr. Yeager had provided the Public Works Committee with a cost estimate for the roadwork and drainage work on Niewahner. This project calls for a full depth replacement and the cost has gone up from the original estimate several years prior. The drainage estimate of \$240,000 may qualify for a 50/50 cost share grant from SD1. Council will be asked at the regular meeting to approve a Resolution to allow the City to apply for the grant.

Other Public Works department projects for the year include panel replacements and repair/replacement of city parking lots at the city offices.

Mayor Jansen presented her budget proposal to Council and opened the floor for discussion.

Council inquired about the parking lot Admin Extension in the budget wish list. Mayor Jansen had asked Mr. Yelton to give a price for what it would cost to add on to the lot at the City Administration building. It was decided not to pursue this, at this time. It was also noted that the existing lots were already added to the Public Works budget line for in the proposed 2022/2023 budget.

Also on the wish list was a Skid Steer for Public Works. This was a rollover item, and was not asked for by Mr. Yelton for the upcoming year. Mr. Thompson will meet with Mr. Yelton to see if there is a need to replace the equipment yet.

Rumpke contract extension was discussed. The current contract expires 6/30/2022, and does have a 1 year extension available. Rumpke is requesting a fuel surcharge fee. Discussion from

Council that the cost is a pass through cost, which residents pay on their tax bill each year. The cost increase would be just over \$3 per unit per month, approximately \$39 per unit per year. Mr. Bohman pointed out that in recent years Rumpke has been the only company bidding on waste pickup. If the City did not exercise the extension, and put the contract out to bid, Rumpke could come back with a much higher amount. It was recommended to pursue the 1 year extension, then re-bid in 2023.

There was discussion about transfer of the ARPA funding for the Firehouse. Mr. Bohman felt that if we transfer \$650,000 during the current fiscal year, the City would not trigger the need for a federal audit. The City would then transfer the balance after July, but prior to October, as dictated by the agreement.

The Police Contract with Crescent Springs was discussed. There was discussion about changing the cost structure, having additional conversations with Crescent Springs about wording to address wage and insurance increases. Mr. Bohman presented an analysis showing where officers were needed and showing administrative personnel that are not currently included in the contract, and not costs are shared for those personnel, costs are only shared for the patrol personnel.

The changes at the state allow for a City to recoup 100% of salaries for the School Resource Officers. Council discussed this change and asked Mr. Bohman to contact Kenton County School Board and inform them that they will be requesting the School Board to cover 100% of Salary for the SRO.

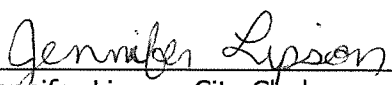
Council discussed the need to add hours for the current part-time clerk, giving the employee 30 hours per week, which would also add them to retirement system and the City's insurance. Mayor Jansen explained that with the additional needs for having someone track the sidewalk program, tracking TIF income and expenses, a staff assistant to Events and Beautification committee, covering data retention, records destruction and several other tasks, that the need is there. After much discussion Council was in agreement to increase the hours for that position.

Council had discussion on pay increases and cost of living for employee salaries for 2022/2023. After much discussion, Council was in consensus with Mayor Jansen to a 5% increase. Council also plans to seek a 4% property tax increase, which will not be included in the budget, but would go to reserves.

There being no further business, Ms. Stover made a motion to adjourn, seconded by Mr. Baehner. A voice vote was taken, all in favor.

Time of adjournment was 8:58 p.m.

Respectfully submitted,

  
Jennifer Lipson, City Clerk

  
Heather H. Jansen, Mayor