



**Special Council Meeting #727 Minutes
December 7, 2022**

Mayor Heather Jansen called the December 7, 2022, Meeting of City of Villa Hills Council (Meeting #727) to order at 6:30 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. Mayor Jansen led Council in prayer, followed by the Pledge of Allegiance.

Ms. Lipson called the roll. Those in attendance:

**Mayor Jansen
R. Baehner
J. Cahill
S. Ringo
C. Stover
S. Thompson
S. Wadsworth**

**Jennifer Lipson, City Clerk
Bryan Allen, Police Chief
Derick Yelton, Public Works Director
Joe Hill, City Attorney**

A quorum was present.

Ms. Lipson read the Special Council Meeting Notice as posted.

The first order of business for the meeting was approval of the minutes of the November 16, 2022, Council meeting.

A motion was made to approve the minutes by Mr. Baehner, seconded by Mr. Ringo. A vote was taken All voting in favor, Motion passed.

The next item on the agenda was Police award presented by Chief Allen. Chief Allen recognized resident Rich Zimmer for his lifesaving efforts performed on September 25, 2022. Mr. Zimmer helped officers from Fort Mitchell and Villa Hills with a suicidal subject. Subject became agitated and started to fall, the officers and Mr. Zimmer swiftly acted and grabbed the subject and prevented the subject from falling to the ground below. The subject was taken to the hospital for assistance. For Mr. Zimmer's actions, he was awarded the Villa Hills Police Department 2022 Citizenship Award.

Attorney Mr. Hill presented Executive Order 2022-4, Fire Authority appointments.

Committee Reports:

Police:

- Chief Allen presented a Power Point of the November 2022 Police report.
- Chief Allen reported on crimes, accidents, overtime, training and K-9 activity. He noted that overtime for the month includes 16 hours for court, 5 FOT hours, 7 hours for range qualifications, 2 DARE, 18 for shift coverage and 3 for late calls.
- Chief Allen noted that a speed study was done on Highwater Drive using Stealth Stat and there were 28,120 vehicles over 11 days, and the average speed was 29 mph.

While there were the occasional speeders, most were within the speed limit or a few miles over the limit.

- K-9 had 6 deployments with 5 narcotics searches and 2 arrests
- FOT Grant for the Kenton County Corridor was designed to reduce accidents. Crash stats show that crashes are down 52% since 2016.
- Chief Allen advised that there was a collision involving a Villa Hills Officer. Only minor injuries but moderate damage to both vehicles.
- Chief Allen updated Council that Kremer's Market and AmeriStop had both continued collections for the Shop with a Cop program and collections were over \$1,000.
- Chief Allen alerted the public to scams they are seeing involving computers. Chief Allen advised not to fall for these scams: Microsoft screen pops up on the computer and says you were hacked; Duke message saying send money or electric is being shut off (they send these notices by mail, not email). Calls or emails saying to purchase bitcoins or gift cards to settle debts are always a scam. IRS also does not call or email, they will send notices in the mail.
- The department has taken reports from 7 victims in 3 weeks. If you are unsure if you owe, hang up and call the known number from your bill to ask if you owe anything.
- If you believe you have received a call or email scam, go to www.IC3.gov to directly report scams – many of these are international crimes.

Public Works Committee:

- Mr. Thompson gave the Public Works Committee report.
- Mr. Thompson reported that Public Works committee met as a Special Meeting earlier this date.
- Mr. Thompson updated Council on the Collins/Amsterdam project receiving an extension until 2026. KYTC is working on the requirements with the use of the grant received by the city.
- Mr. Thompson reported that staff received notice from the landlord of the salt garage that the lease will be increasing from \$675/month to \$1,000/month in January. He also encouraged the City to seek alternate options for salt storage. The building also has a storage area that has been used by the City. The City will need to find an alternate solution before the end of 2023.
- Mr. Thompson advised that plans are underway to have Niewahner construction begin in the spring of 2023.
- Mr. Thompson advised that he is working with City Engineer to see if the SNK grant might be available for Valley Trails project. Rogers Road curb and gutter design is being worked on. Mr. Yeager is following up with SD1 on the Orchid Lane drainage issue. Sidewalk along Colina, with a retaining wall is estimated to cost \$250,000.
- Mr. Thompson updated on applicants for the vacant public works position. Applications are in and reviewed, interviews will be taking place soon.
- Mr. Thompson advised that they are working on a policy and language for letters for sidewalk repairs.

Public Works Director

- Mr. Yelton reported that his crews were working on building maintenance, painting in the Police Department, and assisting with sewer issues in the administration offices.
- Mr. Yelton advised that Riegler construction was starting crack sealing.
- An inquiry about work being done by AltaFiber and where the easement is. The right-of-way is 25 feet from the center of the road and not past hydrants.

City Attorney:

- Mr. Hill had no report.

City Clerk:

- Ms. Lipson advised that there were about 61 outstanding tax bills and that delinquent notices will be sent out by the end of the week.

City Administrator:

- Mr. Bohman advised that the city had applied for the Community Development Block Grant and had originally been awarded at \$200,000, then was reduced by the state to \$50,000, due to disasters around the state. The City had drawn \$10,000 from the grant, \$4,000 was used, but the remaining \$6,000 will go back to the state. NKADD is handling that transaction.
- Mr. Bohman reported that the CERS rates are going down on 7/1/23. Non-Hazardous will drop from 26.79% to 23.34%; and Hazardous will drop from 49.59% to 43.69%. This will be a \$29,000 per year savings.

Mayor’s Report:

- Mayor Jansen thanked Mr. and Mrs. Kerr for the honey.
- Mayor Jansen thanked Mr. Rod Baehner for his years of service and everything he has done on Council and for his service to his community.

Legislation:

Mr. Hill presented the following Legislation:

- **2nd Reading and Approval of draft Ordinance 2022-K (as amended)**
An Ordinance of the City of Villa Hills, in Kenton County, Kentucky, amending Chapter 74 of the Villa Hills Code of Ordinances.
The amendments include the original proposed amendment regarding golf carts, and adds verbiage regarding parking on streets with no turn-around or cul-de-sac.

A motion was made by Mr. Baehner, seconded by Ms. Stover. A Roll Call vote was taken as follows:

Mr. Baehner	Y	Mr. Cahill	Y	Mr. Ringo	Y
Ms. Stover	Y	Mr. Thompson	Y	Ms. Wadsworth	Y

Passed 6-0. This will become Ordinance 2022-12

- **Consideration and approval of draft Municipal Order 2022-K**
A Municipal Order of the City of Villa Hills, Kentucky, Reappointing Mick Burke to the Villa Hills Board of Ethics.

A motion was made by Ms. Wadsworth, seconded by Mr. Ringo to approve draft Municipal Order 2022-K. Voice vote taken, All in favor, Motion passed.

This will become Municipal Order 2022-12.

- **Consideration and approval of draft Municipal Order 2022-L**

A Municipal Order of the City of Villa Hills, Kentucky, Appointing Rod Baehner as the Villa Hills Representative to the Telecommunications Board of Northern Kentucky.

A motion was made by Mr. Cahill, seconded by Ms. Wadsworth to approve draft Municipal Order 2022-L. Voice vote taken, All in favor, Motion passed.

This will become Municipal Order 2022-13.

- **Consideration and approval of draft Resolution 2022-N**

A Resolution of the City of Villa Hills, In Kenton County, Kentucky, Appointing Councilmember Cathy Stover as the City's Representative to the Planning and Development Services Council and Appointing Heather Jansen as the Alternate Expiring December 31, 2023.

A motion was made by Ms. Wadsworth, seconded by Mr. Ringo to approve draft Resolution 2022-N. Voice vote taken, All in favor, Motion passed.

This will become Resolution 2022-14.

- **Consideration and approval of draft Resolution 2022-O**

A Resolution of the City of Villa Hills, In Kenton County, Kentucky, Appointing Councilmember Seth Thompson to the Ohio-Kentucky-Indiana Regional Council of Governments Board of Directors for a term ending December 31, 2023.

A motion was made by Ms. Stover, seconded by Ms. Wadsworth to approve draft Resolution 2022-O. Voice vote taken, All in favor, Motion passed.

This will become Resolution 2022-15.

- **Consideration and approval of draft Resolution 2022-P**

A Resolution of the City of Villa Hills, In Kenton County, Kentucky, making appointments to various City committees.

A motion was made by Mr. Ringo, seconded by Mr. Thompson to approve draft Resolution 2022-P. Voice vote taken, All in favor, Motion passed.

This will become Resolution 2022-16.

Old Business

NONE

New Business

General Comments

Mr. Baehner expressed his thanks to Mayor Jansen and Council. He stated he is proud of the work they accomplished together, and that they were able to look out for the best interest of

the residents. He also thanked Chief Allen for his work over the years and advised he is still available to serve.

Ms. Wadsworth advised that they had a good turnout for Christmas in the Park. Ms. Wadsworth thanked both Villa Hills and Crescent Springs Public Works for their work. She also thanked April Robinson from Crescent Springs, Karen Boros, Chief Allen and Karen Clos for their time. She thanked community partners Ameristop, UDF, and Home Depot for their donations. There were a couple food vendors, but the committee decided that next year they will return to the event being free for attendees.

Mayor Jansen advised that an item was found at the Christmas Event. A Rainbo-corn elephant was found and is at the Villa Hills office.

Mr. Ringo reminded volunteers that Shop with a Cop gift wrapping will take place on December 14th and will start at 4:30 and go until approximately 6:00.

Mr. Ringo shared that Shadow Night has been requested for February 15th at Villa Madonna.

Mr. Ringo requested that Council have a January Caucus Meeting on January 11, 2023. Mayor Jansen announced that there will be a Special Caucus Meeting held on that date, but the meeting would not be live streamed.

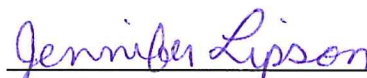
Mr. Kerr expressed his thanks for the work of the Mayor, Council and Staff during the year.

Council thanked Mr. and Mrs. Kerr for attending meetings and for the honey that they gifted to them.

At 7:24 p.m. a motion was made by Mr. Baehner, seconded by Ms. Stover to adjourn. A voice vote was taken, all in favor. Motion passed.

Time of adjournment was 7:25 p.m.

Respectfully submitted,



Jennifer Lipson, City Clerk



Heather H. Jansen, Mayor