



**Council Meeting #720 Minutes
May 18, 2022**

Mayor Heather Jansen called the May 18, 2022, Meeting of City of Villa Hills Council (Meeting #720) to order at 6:30 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. Mayor Jansen led Council in a moment of silence, followed by the Pledge of Allegiance.

Ms. Lipson called the roll. Those in attendance:

**Mayor Jansen
J. Cahill
S. Ringo
C. Stover
S. Wadsworth**

**Craig T. Bohman, City Administrator
Jennifer Lipson, City Clerk
Matt Hall, Police Lieutenant
Derick Yelton, Public Works Director
Joseph Hill, City Attorney**

R. Baehner and S. Thompson were absent from the meeting.

A quorum was present.

The first item of business on the agenda was approval of the minutes of the May 4, 2022, Shadow Night Council meeting.

A motion was made to approve the minutes by Ms. Stover, seconded by Ms. Wadsworth. A vote was taken 4-0. Motion passed.

The next item on the agenda was approval of the minutes of the May 11, 2022, Special Council Meeting.

A motion was made to approve the minutes by Ms. Wadsworth, seconded by Mr. Ringo. A vote was taken 4-0. Motion passed.

Presentation:

Mr. Ernie Brown, Chairman of the Villa Hills Civic Club Re-Build Committee, was present to give Council an update and answer questions about the Civic Club. The Civic Club is planning to build bigger, better and more beautiful. Mr. Brown requested assistance from the City Public Works in moving the last piles of rubble, as it has proven to be a safety hazard and want to protect the children, due to proximity to the playground. Council agreed for the Public Works Department to assist in moving the debris.

Mr. Brown reported that the old building was 48' x 72'. They are looking to expand the size of the building to be 90' x 50'. No decision has been made yet on the design. They have 3 different site plans being designed, that will be presented to the board. The Civic Club is working on setting up a donation site to raise additional funds for the rebuild. That information will be shared with the City, once it has been set up, so the City can share on social media.

Mr. Brown asked who the contact was for Fire in the Hills with the City. He was advised that Ms. Wadsworth was the Council Committee Chair and that Lieutenant Hall and Chief Allen were the contacts for safety and security at the event.

Committee Reports:

Police:

- Chief Allen presented a Power Point of the February 2022 Police report.
- Chief Allen reported on crimes, accidents, overtime, training and K-9 activity.
- Chief Allen reported that half of the overtime was due to shots fired call and follow up investigations with the call. Chief Allen reported that they are awaiting results of ballistic testing on the shots fired call.
- Chief Allen reported that bike patrol is out and that Officer Bullard was just certified, and should be out on patrol, as well as other officers who are certified.
- Chief Allen reported that road closure signs had been placed and information shared on social media for the upcoming Armed Forces 5K race.
- Chief Allen shared that K-9 Onexx and Officer Dooley will be receiving a national award for Valor, and that Officer Mairose has passed her first exam and driving skills test at the academy.
- Chief Allen reported update on the Fire in the Hills planning – Rogers Road will be closed in the area for the safety of pedestrians, and lights will be put up in the area. There will be no illegal parking permitted for the event. Those who live nearby are encouraged to walk.
- Chief Allen announced that Safety Night is being planned for August 3rd from 6:00 – 8:30 at Tom Braun Fields.

Safety:

- Mr. Baehner was absent and there was no report.

Public Works Committee:

- Mr. Cahill gave the Public Works Committee report.
- Mr. Cahill advised that the Niewahner project will be very expensive and the City is looking at a project cost of around \$500,000. The Road Fund budget is approximately \$900,000. A lot of the budget will be used on Niewahner, with balance being used for road salt, and panel replacement for the year.
- Mr. Yelton was asked about the City's current salt situation. The City has about 300 tons on hand and that 1 complete trip around the City uses approximately 25 tons of salt.

Public Works

- Mr. Yelton gave the Public Works Directors report.
- Mr. Yelton reported that the crew has been performing building maintenance, grass cutting, mulching the various gardens, patching potholes, cleaning catch basins, and painting speed humps. They have also been painting and fixing the Villa Concession stand, which cost approximately \$900 in materials, and was completed this date.
- Mr. Yelton reported that street signs were put up around the city and that decorative street signs have been put up in Sanctuary.
- Chief Allen, Chief Wendt and Safety Committee will meet with Mr. Yelton to decide on the placement of Fire Lanes and No Parking signs in Sanctuary.
- Mr. Yelton advised that the replacement of the guardrails on Short Amsterdam and Prospect Point are scheduled to begin on May 24th.
- Prospect Point bid for mill and overlay will be \$224,000.
- Public Works is still looking for a dump truck, and estimates the cost will now be around \$110,000.

- Mill and overlays around the city will be approximately \$120,000.
- Panel replacement is planned to begin on Woodchuck and Rosewood, then will move to other areas throughout the city until the funding runs out.
- Mr. Yelton met with City Engineer regarding Sidewalk panel replacement program.

Events & Beautification:

- Ms. Wadsworth reminded everyone that the Florence Y'all's Night for Villa Hills residents will be on June 10th and that tickets are \$4.00 per person and must be purchased by no later than June 3rd.
- Ms. Wadsworth reported that the first Movie Night is scheduled for Friday, June 17th and the movie for the night will be Sing II. This is a free event, and the committee is still checking on food trucks for the night.
- Ms. Wadsworth reported that the Kenton County Veteran's Memorial 5K was coming up and that they will have a Friday night cookout for the unit. They are looking for volunteers to man the water stations at River Ridge Elementary. Volunteers should arrive by no later than 8:30 am.

Finance:

- Mr. Cahill gave the Finance report.
- Mr. Cahill advised that the committee had reviewed the April financials and recommended Council approve the financials and post to the website.
 - Mr. Cahill made a motion to approve April Financials, seconded by Ms. Stover. All voted in favor, Motion passed.
- Mr. Cahill advised Mr. Bohman had given an update to the committee on the Budget Amendment.
 - The expenses for the dump truck and for digitization of records was being moved to the 2022/2023 Fiscal Year budget.
 - \$700,000 of contribution to the Firehouse will be sent this fiscal year. The City will split the distribution over 2 fiscal years to avoid the need for a Federal Audit.
 Mr. Cahill reported that the Committee recommends adopting the changes.
- Mr. Cahill advised that the committee discussed the 2022/2023 budget and the changes as discussed at the May 11th Special Meeting and reported that the committee recommends adopting the 2022/2023 Budget.
- Next meeting on June 13, 2022 at 7:00.

Administration:

- Ms. Stover advised that they did not meet in May, due to the date being the night of the Special Shadow Night Meeting.
- Next meeting on June 1, 2022.

Recreation:

- Mr. Ringo expressed thanks to the Public Works crew for taking care of the shelter.
- Mr. Ringo also advised that the lease for the Villa fields was with the Sisters and the fields are for community use. The lease for the fields are for youth and community, which is age range under 18 years of age. Anyone over 18 wishing to use the fields will need to contact the sisters for permission. The budget for the City is not to maintain fields as a high school facility, but it is maintained at the youth level.

Fire Authority:

- Mr. Ringo advised that Fire Authority met on Monday and he gave a report on run numbers for the month and year to date.
- Mr. Ringo reported that the department has seen an increase in calls, and that many calls are for falls and emotional crisis. With increase of calls, they are seeing an increase in insurance payments.
- Mr. Ringo reported that the squad passed its annual inspection, and they found out that they will need an inspection service company for construction of the firehouse.
- Still working on storm water issues, and working on final approvals with SD1.
- Board decided to create an Infrastructure Committee to deal with phones, computers and internet for the new firehouse.
- Next Meeting on June 20th.

City Attorney:

- Mr. Hill had nothing to report.

City Clerk:

- Ms. Lipson reported that a date has been set for a Shred Day, on August 6th from 9:00 – 1:00 – location to be determined.

City Administrator:

- Mr. Bohman informed the public that there were several power outages in the area recently. Contact was made with Duke and it was discovered that the cause was due to a malfunctioning transformer on Buttermilk Pike. This was not caused by any construction in the area, or directional boring projects.
- Mr. Bohman advised that if any residents have any issues with the company performing the directional boring projects in the city, to contact him at the City Office and he will contact the supervisor for the project.
- Mr. Bohman reported that street lights are all replaced, except for 7 that were not on the original list. Those lights will be replaced. We are still waiting on the final bill for the street lights.

Mayor's Report:

- Mayor Jansen had nothing to report.

Legislation:

- **1st Reading and Discussion of draft Ordinance 2022-C**

An Ordinance of the City of Villa Hills, in Kenton County, Kentucky Pursuant to KRS 91A.030(10) for the fiscal year beginning July 1, 2022 and ending June 30, 2023, by estimating revenues and resources and appropriating funds for the operation of city government and providing that no monies shall be expended by or on behalf of The City of Villa Hills except in accordance herewith.

Mr. Ringo advised Council that he would not be present for the June meeting, but he advised that if he was present, he would be voting yes for this ordinance.

- **1st Reading and Discussion of draft Ordinance 2022-F**

An Ordinance of the City of Villa Hills, in Kenton County, Kentucky Amending The City's Budget And Ordinances 2021-4 and 2021-13 by appropriating designated payroll tax reserves, adjusting expenses in the Capital Fund, and adjusting the Federal Grant Fund revenues and expenses This is an amended budget ordinance for The City of Villa Hills, Kentucky pursuant to KRS 91A.030(10) for the fiscal year beginning July 1, 2021 and ending June 30, 2022, by estimating revenues and resources and appropriating funds for the operation of city government and providing that no monies shall be expended by or on behalf of The City of Villa Hills except in accordance herewith.

- **Consideration and approval of draft Resolution 2022-H**

A Resolution of the City of Villa Hills, in Kenton County, Kentucky accepting the one-year extension of the Rumpke contract for solid waste and recycling services and authorizing the Mayor to sign a contract for the same.

Mr. Bohman reported that he had met with Rumpke they offered the extension with a price increase due to inflation. The cost would increase to \$19.70 per unit per month, which is a \$36 per year increase. Mr. Ringo asked if they were adding a fuel surcharge. The contract does have the possibility to add 18% surcharge, if diesel fuel exceeds \$5.00 per gallon for 3 consecutive months. It was suggested that if they add a surcharge, that we utilize ARPA funds for the expense. Mr. Bohman estimates on the high end, this could be approximately \$88,000 for the year.

A motion was made by Mr. Cahill, seconded by Mr. Ringo to approve draft Resolution 2022-H. Voice vote taken, All in favor, Motion passed.

This will become Resolution 2022-8.

- **Consideration and approval of draft Resolution 2022-I**

A Resolution of the City of Villa Hills, in Kenton County, Kentucky supporting the application of the City Of Villa Hills for an SNK grant for the signalization and addition of turn lanes, sidewalks, and storm water infrastructure to the intersection of Amsterdam Road and Collins Road and committing to fund a 20% match if awarded.

Mr. Ringo pointed out that there is not guarantee that we will receive this grant. If the project scores low, then it won't be funded, but the City needs to apply to find out.

A motion was made by Mr. Cahill, seconded by Ms. Wadsworth to approve draft Resolution 2022-I. Voice vote taken, All in favor, Motion passed.

This will become Resolution 2022-9.

- **Consideration and approval of draft Resolution 2022-J**

A Resolution of the City of Villa Hills, in Kenton County, Kentucky authorizing the submission of the application for the Public Cost Share Program (50/50 Program) for the installation and improvement of storm water Infrastructure on Niewahner Drive.

Niewahner should qualify for Sanitation District cost-sharing, but it won't qualify for the SNK grant. The City should receive approximately \$120,000 back, if the grant is received.

A motion was made by Ms. Wadsworth, seconded by Ms. Stover to approve draft Resolution 2022-J. Voice vote taken, All in favor, Motion passed.

This will become Resolution 2022-10.

Old Business

Update on Draft Ordinance 2021-R – Telecommunication Franchise Agreement. Mr. Bohman reported that there was a meeting the following week with the City Engineer and engineering firm out of Chattanooga. A draft of the franchise agreement has been sent to Verizon and the City is waiting on their reply.

New Business

Mr. Ringo requested a blow up map for Collins/Amsterdam showing the area near Villa, to be shared with the sisters. Craig will get this for Mr. Ringo.

General Comments

NONE

At 7:34 p.m. a motion was made by Mr. Ringo, seconded by Ms. Stover to adjourn. A voice vote was taken, all in favor. Motion passed.

Time of adjournment was 7:34 p.m.

Respectfully submitted,

Jennifer Lipson, City Clerk

Heather H. Jansen, Mayor