



**Council Meeting #765 Minutes
April 15, 2026**

Mayor Heather Jansen called the April 15, 2026, Meeting of City of Villa Hills Council (Meeting #766) to order at 6:30 p.m. at the Dennis M. Stein Municipal Building, 719 Rogers Road, Villa Hills, Kentucky. Mayor Jansen led Council in prayer, followed by the Pledge of Allegiance.

Ms. Bailey called the roll. Those in attendance:

Mayor H. Jansen
S. Ringo
C. Stover
S. Thompson
S. Wadsworth

Craig T. Bohman, City Administrator
Anna Bailey, Deputy City Clerk
Matt Hall, Police Chief
Derick Yelton, Public Works Director
Shelbi Shultz, City Attorney

Mr. Bilz and Mr. Kennedy were absent.

A quorum was present.

The first order of business was approval of the minutes of the March 18, 2026, Council meeting. A motion was made to approve the minutes by Ms. Wadsworth, seconded by Ms. Stover. A vote was taken. All voting in favor. Motion passed.

Committee Reports:

Police:

- Chief Hall presented the Power Point of the March 2026 Police report; the department had 1,662 calls for service. There were 21 reported crimes, 17 traffic collisions, 53 citations and 163 courtesy notices issued, 4 JC-3 reports filed, 5 E-Call responses, and 0 E-Crisis calls.
- Chief Hall reviewed the current investigations and reported 15 cases open. Sergeant Detective Lucas opened up two sexual assault reports. Sergeant Detective Lucas also responded to a possible arson investigation in Erlanger; that fire was determined to be accidental due to wiring. Sergeant Detective Lucas also opened up an investigation of theft by extortion.
- All officers reviewed videos for training on Ch 1.4 – 1.6 Traffic stops, searches and seizures. Officer Black, Officer Wielgus and Officer Ciancanelli attended tactical training in Ohio. Chief Hall discussed that the plan is for all officers to attend this training over the next few years. and Sergeant Black attended negotiator training. Sergeant Dooley attended 13 hours of canine training.
- There were 4 canine narcotics search deployment, with no arrests, and no charges.
- Chief Hall reported the department had 21 hours of overtime for the month, which included 7 hours for court, 1 for Federal Highway Safety Grant, 2 hours for late calls, 3 hours in training, and 9 hours for Presidential detail when President Trump was in town.
- Chief Hall announced that the newest hire to the Police Department is Bryce DiMuzio, He will be sworn in towards the end of his academy training, as he has not yet turned 21,

however, he will be able to start academy in May and will finish in November. Once he graduates from academy, he will go through 12-14 weeks of field training here.

Safety Committee:

- Ms. Wadsworth noted that the committee met briefly on Tuesday but she did not have a report. She wanted to announce that during the Crescent Springs City Council meeting, someone brought up an issue with visibility at the corner of Short Amsterdam and Crescent Point Drive. Mirrors are not an option as they can become a liability issue. Crescent Spring's city engineer is looking into some other options which could include cutting shrubbery back to increase the line of sight.
- Mayor Jansen stated that there was a post on Facebook regarding the fact that there is now a ban on electric bikes and scooters at Lou Hartfiel Park in Crescent Springs. Chief Hall confirmed that there is a ban on anything electric or gas powered. Ms. Wadsworth stated that the same ban has been put in place at Villa Madonna. Man-powered bikes are ok.

Public Works Committee:

- Mr. Thompson reported that the environmental survey for Collins and Amsterdam is now moving forward.
- Mr. Thompson reported that a meeting is going to be set up with KYTC in order to get the grant funding written up and ready to go.
- Mr. Thompson reported that surveys are in progress and they are hopeful to get Eastland and Braun Ct. repaired this season.
- Mr. Thompson reported that the committee met with the City Engineer and the City Administrator of Crescent Springs to discuss Meadow Wood Rd. Mr. Thompson reported that they feel that they are close enough to being done with the Crossings subdivision and are planning to begin repairs on their portion of Meadow Wood. Crescent Springs portion of Meadow Wood had already been replaced recently, so they only need to do an overlay. However, Villa Hills' portion are in worse condition and will need a complete full depth replacement with new curbs and gutters. Mr. Thompson stated that the City Engineer is going to coordinate a bid between the work that needs to be done for Villa Hills' portion and Crescent Springs' portion and it will be spelled out in the bid which city is responsible for what. Mr. Ringo questioned about the timing of this taking place. Mr. Thompson stated that the plan is to have the work done in 2027 and that it would be in the budget for fiscal year 2027-2028. Mr. Thompson also stated that if this timeline needs to be pushed back due to the remaining 13 lots not having foundations on them yet, then we will push it back to avoid heavy equipment driving on the road once it's been replaced.
- Ms. Stover asked and Mr. Thompson confirmed that our City Engineer will only be engineering Villa Hills' portion of the project. Crescent Springs' City Engineer will take care of engineering their portion. Our City Engineer will be coordinating the bid between the two cities.
- Ms. Stover also questioned a part of Meadow Wood that has no sidewalk. She stated that it is on the corner of Meadow Wood and Buttermilk. She wanted to know whose responsibility was that portion of Meadow Wood. Mr. Bohman stated that the specific section Ms. Stover is referring to was built prior to when zoning was put in place in 1981. Mr. Bohman stated that at that time, zoning regulations did not require sidewalks. We do now have that requirement as part of zoning but because this was built before zoning went into effect, the property would have been grandfathered in and not required to have one. It was stated that if we decided to add in the sidewalk while the other work is being doing, it would be at the city's cost.

- Mr. Thompson reported that if this project needs to be swapped with phase 2 of Valley Trails, that would be done.
- Mr. Thompson reported that in regards to Buttermilk and the timing of lights near the interstate, the City Engineer talked with KYTC. KYTC did some studies and said that the last week of April, they will be implementing new timing on those lights.
- Mr. Ringo questioned about sidewalks on the Rogers Road bridge. Mr. Thompson stated that right now there are no sidewalks, but during the project, one will be added to the right side of the bridge. Mr. Ringo questioned if it will only be on the right side, why we need to do investigation about the other side of the bridge. Mr. Thompson stated that due to the work and that will be done and the heavy machinery it will involve, we will be encroaching on that property.

Mr. Thompson asked if there were any questions on the Meadow Wood bid proposal that was presented to council in their packets. With no questions, Mr. Thompson made a motion for council to accept the bid proposal. Ms. Stover seconded the motion. All in favor. Motion approved.

Public Works Director

- Mr. Yelton reported that Public Works has all the dump trucks and smaller trucks ready for summer work.
- Mr. Yelton reported that the crew has been cutting a lot of grass, as well as helping the Garden Club on the island.
- Mr. Yelton stated that they have been doing sidewalk inspections.
- Mr. Yelton reported that all AED devices are in place. There are two at Franzen Field, one at the field line at fields 3 and 4 and one at the concession stand. There is one at the Police Department, one at the city administration office, and one at Villa fields.
- Mr. Yelton stated that split seeding for the soccer fields is completed and that Mr. Slusher has been out dragging the fields. He also stated that the crew is working on irrigation throughout the city.
- Mr. Yelton stated that they completed the netting and framework for field 1 at Franzen in house, which saved the city around \$2800.
- Mr. Yelton also reached out to Lucy regarding the gaga pit. She is still waiting on some answers but he let her know that if she needs any help to let the city know.
- Mr. Ringo asked if Mr. Yelton had heard from the Civic Club about plans to what will be put on the ground around the pirate ship. Mr. Yelton stated that the last he had heard was that it would be railroad ties and woodchips donated from tree services.

Finance Committee:

- Mr. Bilz was not present so Mr. Thompson gave the finance report.
- Mr. Thompson reported that the committee met and reviewed the March financials.
- Mr. Thompson stated that the discussion mainly centered around preliminary budget.
- Mr. Thompson stated that there was a House Bill that was being considered that would redirect pay roll tax from the city where the employee works to the city where the employer is located. Mr. Thompson stated that the bill appears to be dead so that would create a \$100,000 surplus for the city and it will be to addressed and talked about among council to decide how to handle that. Mayor Jansen stated that the budget will be adjusted to account for the surplus.
- Mayor Jansen stated that February financials were discussed but that there was never a motion made to approve last month. Mr. Thompson stated that he was going to make a motion to approve both the February and March financials combined.

Mr. Thompson made the motion to approve February and March financials. Mr. Ringo seconded. All in favor. Motion was approved.

Administration Committee:

No Report

Recreation Committee:

- Mr. Ringo advised that they had a big weekend with the field 5 opening at Franzen Fields and Longhorns parade. He estimated well over 1000 people were in attendance. He said that council was thanked for all the contributions and work that went into the new field. He also stated that the Public Works crew were introduced to the crowd as well and also thanked for their hard work.
- Mr. Ringo announced that the new field has been named after Mr. Wayne Slusher. The Longhorns bought a sign and Public Works put the sign up on the backstop and covered it. Mr. Slusher was called out on the field and they removed the cover and introduced the field to the crowd as Wayne Slusher Field. Mr. Ringo said it was a very cool event.
- Mr. Ringo stated that the fields have been packed at Franzen as well as Villa and that everything is in full swing.
- Mayor Jansen asked if there were any status updates on the playground through the Civic Club. Mr. Ringo stated that he has not received any updates at this time. Mr. Bohman stated that the city is in receipt of the grant dollars and at this point it will be up to the Civic Club to provide us with invoices. Mr. Ringo said he will check in and see if he can obtain any further information.

Fire Authority:

- Mr. Ringo advised the Fire Authority doesn't meet until next Monday at 6:00p.m.
- Mr. Ringo stated that the numbers for March were 10% higher than they were a year ago and that the call volume keeps rising.
- Mr. Ringo stated that they will be discussing at the next meeting a tentative offer from a company for an ambulance that can be delivered in September for \$20,000 more than the original order they had in place that they are still going to have to wait another year and a half for. Mr. Ringo stated that they are beginning to have major repair bills on the second unit. He also stated that it was out of service on Saturday.
- Mr. Ringo thanked Chief Hall and Chief Wendt for providing police vehicles and ambulances and fire trucks for the parade and it was appreciated.
- Mr. Thompson inquired of Mr. Ringo about the split vote at the Crescent Springs city council meeting on funding for the fire house. Mr. Ringo answered by explaining the reason behind the split vote.

City Attorney:

No Report

City Clerk:

- Ms. Bailey reported that Shred Day will be held on May 16th in the parking lot of the Crescent Springs City Building. It is from 8:00 a.m. to 11:00 a.m. unless the truck is filled up before that time. If that happens, it will end once the truck is filled.
- Ms. Bailey also reported that the Villa Hills/Crescent Springs City Wide Yard Sale will be held on May 29th and May 30th.

City Administrator:

- Mr. Bohman had no report.

Mayor's Report:

- Mayor Jansen thanked Chief Hall for the help of the Police Department with the precession from Villa to St. Joes.

Legislation:

Ms. Shultz presented the following Legislation:

Discussion and approval of Draft Municipal Order 2026-E

A Municipal Order of the City of Villa Hills, in Kenton County, Kentucky declaring surplus property.

Mr. Ringo made a motion to approve draft Municipal Order 2026-E, seconded by Ms. Wadsworth. A voice vote was taken, all voting in favor, the motion passed.

This will become Municipal Order 2026-E

Old Business

None

New Business

Ms. Stover asked that with it being the 250th celebration of the United States, if the city was going to be doing anything special to commemorate the event. Mayor Jansen stated that we can certainly discuss possibilities.

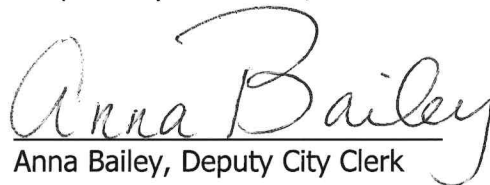
General Comments

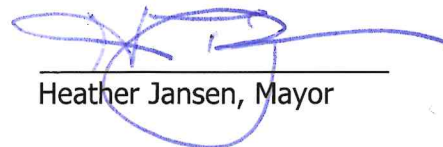
None

At 8:06 p.m. a motion was made by Ms. Stover, seconded by Ms. Wadsworth to adjourn. A voice vote was taken, all in favor. Motion passed.

Time of adjournment was 8:07 p.m.

Respectfully submitted,


Anna Bailey, Deputy City Clerk


Heather Jansen, Mayor