

Villa Hills, Kentucky

INVITATION FOR BID

Compact Track Loader

ACCEPTANCE DATE: Prior to 10:00 a.m., August 14, 2026 “Local time”

ACCEPTANCE

PLACE

City of Villa Hills
Administration Building
720 Rogers Road
Villa Hills, KY 41017

Requests for information related to this Invitation should be directed to:

Corey Schalk
Public Works
(859) 393-6921
E-mail address: cschalk@villahillsky.org

IF YOU NEED ANY REASONABLE ACCOMMODATION FOR ANY TYPE OF
DISABILITY IN ORDER TO PARTICIPATE IN THIS PROCUREMENT, PLEASE
CONTACT OUR OFFICE AS SOON AS POSSIBLE

The City of Villa Hills will receive sealed bids in the City Administration Building, 720 Rogers Road, Villa Hills, Kentucky 41017, until 10:00 am. (local time), Friday, August 14, 2026 for one (1) Compact Track Loader. Bids will be opened at that time in the conference room, Administrative Building. Late, electronically submitted and facsimile bids will not be accepted.

BID ENVELOPE MUST BE LABELED: "Sealed Bid: Compact Track Loader."

Specifications may be obtained from the City Clerk's office located in the City Administration Building, 720 Rogers Road, Villa Hills, Kentucky 41017.

The City of Villa Hills reserves the right to reject any and all bids, to waive any informality and to negotiate for the modifications of any bid. To accept the bid, which is, deemed the most desirable and advantageous from the standpoint of customer value and service and concept of operations, even though such bid may not, on its face, appear to be the lowest and best price. No bid shall be withdrawn for a period of thirty (30) days after scheduled time of receipt of bids.

INTENT

Whenever a specific "Brand Name" is used in these specifications, it is used for descriptive purposes only. Whenever or where the Bidder takes exceptions to the Specifications, such exceptions shall be listed on the "Exception Sheet" of these specifications, and signed by the bidder. The Bidder must use the attached "Bid Form," as NO Other Form will be accepted. The Bidder shall also attach to the bid form, descriptive information and literature showing the items on which the Bid was based. The City of Villa Hills shall be the sole judge of whether a Bid meets the intent of these specifications.

KENTUCKY PREFERENCE LAW

The scoring of bids/proposals is subject to Reciprocal preference for Kentucky resident bidders and Preferences for a Qualified Bidder or the Department of Corrections, Division of Prison Industries. *Vendors not claiming resident bidder or qualified bidder status need not submit the corresponding affidavit.

All bidders must fill out the REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS CLAIMING RESIDENT BIDDER STATUS. If this form is not completed and notarized, the bid will not be considered.

SPECIFICATIONS FOR ONE (1), Compact Track Loader

GENERAL CONDITIONS

PROPOSED BID

The Compact track loader shall be:

YEAR: 2026 or 2027

MAKE

MODEL

- (1) Compact track loader with the following options
 - 74 horsepower, 2500lbs tipping force at 35% with construction bucket
 - Operating weight to exceed 9500lbs
 - Enclosed cab with hvac system, air ride seat, radio, and iso controls
 - High flow options with flow capacity of 32 gpm or greater
 - Hydraulic hp to be greater than 60
 - Electric controls to run auxiliary attachments (such as a cold planer)
 - 2 speed switchable drive
 - 15.8-inch-wide rubber tracks
 - 78-inch-wide tooth bucket
 - Loader to reach a height greater than 10' 5" at pin height
 - Breakout force of loader to reach 6000lbs with construction bucket

- ### (1) Miscellaneous

Loader shall fully Complete and in working order.

DELIVERY SPECIFIC CONDITIONS

DELIVERY DATE:

The successful Bidder states that they maintain a Factory Service Facility within 75 miles of Villa Hills, Kentucky, and is staffed with Factory Certified and Qualified service and parts personnel. They must also state that they store a representative supply of parts for the machine being bid and with provisions for securing parts within a reasonable length of time.

SERVICE AREA	MILES
1	10
2	15
3	20
4	25
5	30
6	35
7	40
8	45
9	50
10	55
11	60
12	65
13	70
14	75
15	80
16	85
17	90
18	95
19	100
20	105
21	110
22	115
23	120
24	125
25	130
26	135
27	140
28	145
29	150
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31	160
32	165
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84	425
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102	515
103	520
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111	560
112	565
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116	585
117	590
118	595
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121	610
122	615
123	620
124	625
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126	635
127	640
128	645
129	650
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131	660
132	665
133	670
134	675
135	680
136	685
137	690
138	695
139	700
140	705
141	710
142	715
143	720
144	725
145	730
146	735
147	740
148	745
149	750
150	755
151	760
152	765
153	770
154	775
155	780
156	785
157	790
158	795
159	800
160	805
161	810
162	815
163	820
164	825
165	830
166	835
167	840
168</	

KENTUCKY PREFERENCE LAWS

The scoring of bids/proposals is subject to Reciprocal preference for Kentucky resident bidders and Preferences for a Qualified Bidder or the Department of Corrections, Division of Prison Industries. ***Vendors not claiming resident bidder or qualified bidder status need not submit the corresponding affidavit.**

Reciprocal preference for Kentucky resident bidders

KRS 45A.490 Definitions for KRS 45A.490 to 45A.494.

As used in KRS 45A.490 to 45A.494:

- (1) "Contract" means any agreement of a public agency, including grants and orders, for the purchase or disposal of supplies, services, construction, or any other item; and
- (2) "Public agency" has the same meaning as in KRS 61.805.

KRS 45A.492 Legislative declarations.

The General Assembly declares:

- (1) A public purpose of the Commonwealth is served by providing preference to Kentucky residents in contracts by public agencies; and
- (2) Providing preference to Kentucky residents equalizes the competition with other states that provide preference to their residents.

KRS 45A.494 Reciprocal preference to be given by public agencies to resident bidders -- List of states -- Administrative regulations.

- (1) Prior to a contract being awarded to the lowest responsible and responsive bidder on a contract by a public agency, a resident bidder of the Commonwealth shall be given a preference against a nonresident bidder registered in any state that gives or requires a preference to bidders from that state. The preference shall be equal to the preference given or required by the state of the nonresident bidder.
- (2) A resident bidder is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:
 - (a) Is authorized to transact business in the Commonwealth; and
 - (b) Has for one (1) year prior to and through the date of the advertisement, filed Kentucky corporate income taxes, made payments to the Kentucky unemployment insurance fund established in KRS 341.490, and maintained a Kentucky workers' compensation policy in effect.
- (3) A nonresident bidder is an individual, partnership, association, corporation, or other business entity that does not meet the requirements of subsection (2) of this section.
- (4) If a procurement determination results in a tie between a resident bidder and a nonresident bidder, preference shall be given to the resident bidder.
- (5) This section shall apply to all contracts funded or controlled in whole or in part by a public agency.
- (6) The Finance and Administration Cabinet shall maintain a list of states that give to or require a preference for their own resident bidders, including details of the preference given to such bidders, to be used by public agencies in determining resident bidder preferences. The cabinet shall also promulgate administrative regulations in accordance with KRS Chapter 13A establishing the procedure by which the preferences required by this section shall be given.
- (7) The preference for resident bidders shall not be given if the preference conflicts with federal law.
- (8) Any public agency soliciting or advertising for bids for contracts shall make KRS 45A.490 to 45A.494 part of the solicitation or advertisement for bids.

The reciprocal preference as described in KRS 45A.490-494 above shall be applied in accordance with 200 KAR 5:400.

Determining the residency of a bidder for purposes of applying a reciprocal preference

Any individual, partnership, association, corporation, or other business entity claiming resident bidder status shall submit along with its response the attached Required Affidavit for Bidders, Offerors, and

Contractors Claiming Resident Bidder Status. The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

A nonresident bidder shall submit, along with its response, its certificate of authority to transact business in the Commonwealth as filed with the Commonwealth of Kentucky, Secretary of State. The location of the principal office identified therein shall be deemed the state of residency for that bidder. If the bidder is not required by law to obtain said certificate, the state of residency for that bidder shall be deemed to be that which is identified in its mailing address as provided in its bid.

Preferences for a Qualified Bidder or the Department of Corrections, Division of Prison Industries.

Pursuant to 200 KAR 5:410, and KRS 45A.470, Kentucky Correctional Industries will receive a preference equal to twenty (20) percent of the maximum points awarded to a bidder in a solicitation. In addition, the following "qualified bidders" will receive a preference equal to fifteen (15) percent of the maximum points awarded to a bidder in a solicitation: Kentucky Industries for the Blind, any nonprofit corporation that furthers the purposes of KRS Chapter 163 and any qualified nonprofit agencies for individuals with severe disabilities as defined in KRS 45A.465(3). Other than Kentucky Industries for the Blind, a bidder claiming "qualified bidder" status shall submit along with its response to the solicitation a notarized affidavit which affirms that it meets the requirements to be considered a qualified bidder- affidavit form included. If requested, failure to provide documentation to a public agency proving qualified bidder status may result in disqualification of the bidder or contract termination.

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS CLAIMING
RESIDENT BIDDER STATUS**

FOR BIDS AND CONTRACTS IN GENERAL:

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity that, on the date the contract is first advertised or announced as available for bidding:

1. Is authorized to transact business in the Commonwealth;
2. Has for one year prior to and through the date of advertisement
 - a. Filed Kentucky income taxes;
 - b. Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
 - c. Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

Signature

Printed Name

Title

Date

Company Name

Address

Subscribed and sworn to before me by

(Affiant)

(Title)

of _____ this _____ day of _____, 20____.
(Company Name)

Notary Public

[seal of notary]

My commission expires: _____

**REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS CLAIMING
QUALIFIED BIDDER STATUS**

FOR BIDS AND CONTRACTS IN GENERAL:

I. The bidder or offeror swears and affirms under penalty of perjury that the entity bidding, and all subcontractors therein, meets the requirements to be considered a "qualified bidder" in accordance with [200 KAR 5:410\(3\)](#); and will continue to comply with such requirements for the duration of any contract awarded. Please identify below the particular "qualified bidder" status claimed by the bidding entity.

_____ A nonprofit corporation that furthers the purposes of KRS Chapter 163

_____ Per KRS 45A.465(3), a "Qualified nonprofit agency for individuals with severe disabilities" means an organization that:

- (a) Is organized and operated in the interest of individuals with severe disabilities; and
- (b) Complies with any applicable occupational health and safety law of the United States and the Commonwealth; and
- (c) In the manufacture or provision of products or services listed or purchased under KRS 45A.470, during the fiscal year employs individuals with severe disabilities for not less than seventy-five percent (75%) of the man hours of direct labor required for the manufacture or provision of the products or services; and
- (d) Is registered and in good standing as a nonprofit organization with the Secretary of State.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of qualified bidder status. Failure to provide such documentation upon request may result in disqualification of the bidder or contract termination.

Signature

Printed Name

Title

Date

Company Name

Address

Subscribed and sworn to before me by

(Affiant)

(Title)

of _____ this ____ day of _____, 20____.
(Company Name)

Notary Public

[seal of notary]

My commission expires:

EXCEPTION TO SPECIFICATIONS

Signature required, if exceptions are noted.

BID FORM

NOTE TO BIDDER: THIS FORM MUST BE USED, IF NOT THE BID MAY BE REJECTED.

- 1.) ANY EXCEPTIONS TO THE BID SPECIFICATIONS MUST BE LISTED ON THE "BID EXCEPTION SHEET" OR THE BID WILL BE REJECTED.
- 2.) FURNISH AND SUPPLY ONE (1) NEW COMPACT TRACK LOADER, TO THE CITY OF VILLA HILLS FOR THE LUMP SUM OF

NET BID: \$ _____

\$ _____ Trade in value of John Deere 320e with tooth bucket

\$ _____ Purchase Price with trade in

Options

High capacity smooth edge bucket \$

DELIVERY WILL BE MADE WITHIN _____ DAYS OF RECEIPT OF
PURCHASE ORDER.

NAME OF BIDDER: _____ DATE: _____

ADDRESS: _____

FEDERAL ID #: _____

SIGNATURE: _____

OFFICIAL TITLE: _____

PHONE (____) _____ FAX (____) _____

Bid Accepted By: The City of Villa Hills,

BY: _____

TITLE: _____

DATE: _____